



OPEN SESSION

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE GOLDEN RAIN FOUNDATION OF LAGUNA WOODS A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION

Tuesday, July 6, 2021, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Board Room/Virtual Meeting

NOTICE OF THE AGENDA

The purpose of this meeting is to conduct the regular Golden Rain Foundation Board Meeting in accordance with *Civil Code §4930* and was hereby noticed in accordance with *Civil Code §4920*

1. Call Meeting to Order / Establish Quorum – President Carpenter

2. Pledge of Allegiance – Director Dotson

3. Acknowledgment of Media

4. Approval of Agenda

5. Approval of Minutes

- a. May 20, 2021–Agenda Prep Open Meeting
- b. June 1, 2021--Regular Open Meeting

6. Report of the Chair

7. CEO/COO Report

8. Open Forum (Three Minutes per Speaker)

At this time Members only may address the Board of Directors regarding items not on the agenda and within the jurisdiction of this Board of Directors. The board reserves the right to limit the total amount of time allotted for the Open Forum. Members can attend the meeting by joining the Zoom link <https://zoom.us/j/98131257242> or by calling (949) 268-2020 or email meeting@vmsinc.org to request to speak.

9. Responses to Open Forum Speakers

10. Consent Calendar

All matters listed under the Consent Calendar are recommended for action by committees and will be enacted by the board by one motion. In the event an item is removed from the Consent Calendar by members of the board, such item(s) shall be the subject of further discussion and action by the board.

Recommendation from the Finance Committee:

- a. Consistent with its statutory obligations a subcommittee of the Board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of May 2021 by this vote ratify that such review be confirmed in this month's Board Member Open Session Meeting minutes.
- b. Approve the 2021 Operating Surplus Transfer to Contingency Fund

11. Unfinished Business

- a. Entertain a Motion to Approve a Resolution to Revise the Code of Ethics (**May Resolution Approved—June Resolution Revised—28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied**)
- b. Ratify the Updated Committee Appointments by Resolution

12. New Business

- a. Entertain a Motion to Approve the 2021 Annual Election Schedule and Resolution to Appoint the Inspector of Election Services
- b. Entertain a Motion to Introduce a Resolution to Provide Special Accommodations for Member/Guest Club Event Hosted by the Laguna Woods Village Men's 18-Hole Golf Club (**JUNE Initial Notification—Must postpone 28-days for member review and comments to comply with Civil Code §4360**)
- c. Entertain a Motion to Approve 2022 Locker, Golf Driving Range, Caterer and Storage Fee Increase (**JUNE Initial Notification—Must postpone 28-days for member review and comments to comply with Civil Code §4360**)

13. The Board will take a 5 break (if needed)

14. Committee Reports

- a. Report of the Finance Committee/Financial Reports – Director Hopkins update from the committee. The committee met on June 23, 2021; next meeting August 25, 2021, at 1:30 p.m. as a virtual meeting.
 - (1) GRF Treasurer's Report – Director Hopkins
 - (2) GRF Finance Committee Report
- b. Strategic Planning Committee—Director Pearlstone update from the committee. The committee met on June 28, 2021; next meeting August 23, 2021, at 11:30 a.m. as a virtual meeting.
- c. Report of the Community Activity Committee – Director Pearlstone update from the committee. The committee met on June 10, 2021; next meeting July 8, 2021, at 1:30 p.m. as a virtual meeting.

(1) Equestrian Center Ad Hoc Committee – President Carpenter. The committee met on May 6, 2021; next meeting TBA.

d. Report of the Landscape Committee – Director Horton update from the committee. The committee met on June 9, 2021; next meeting August 11, 2021 at 1:30 p.m. as a virtual meeting.

e. Report of the Maintenance & Construction Committee – Director Garthoffner update from the committee. The committee met on June 9, 2021 in closed session; next meeting August 11, 2021 at 9:30 a.m. as a virtual meeting.

(1) Report of the Clubhouse 1 Renovation Ad Hoc Committee – Director Garthoffner. The Committee met on March 23, 2021; next meeting TBA.

(2) Energy Solutions Ad Hoc Committee – Director Stephens

f. Report of the Media and Communications Committee—Director Milliman update from the committee. The committee met on May 17, 2021; next meeting July 19, 2021, at 1:30 p.m. as a virtual meeting.

g. Report of the Mobility & Vehicles Committee – Director Tibbetts update from the Mobility & Vehicles Committee. The Committee met on June 2, 2021; next meeting August 4, 2021, at 1:30 p.m. as a virtual meeting.

h. Report of the Security & Community Access Committee – Director Tibbetts update from the Security & Community Access Committee. The Committee met on June 28, 2021; next meeting August 4, 2021, at 1:30 p.m. as a virtual meeting.

(1) Report of the Laguna Woods Village Traffic Hearings – Director Horton. The Traffic Hearings were held on June 16, 2021; next hearings on July 21, 2021 at 9:00 a.m. and 1:00 p.m. as a virtual meeting.

i. Report of the Disaster Preparedness Task Force – Director Stephens. The Task Force met on May 25, 2021; next meeting July 27 2021 at 9:30 a.m. as a virtual meeting.

j. Information Technology Advisory Committee – Director Hopkins.

15. Future Agenda Items - *All matters listed below are items for a future Board Meetings. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.*

a. Broadband Group Status

16. Directors' Comments

- 17. Recess** - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

Closed Session Agenda

VMS Board Update

Approved the Agenda

Approved the Minutes of:

(a) June 1, 2021 – Regular Closed Session

Discuss and Consider Personnel Matters

Discuss and Consider Contractual Matters

Discuss Legal/Legislation Matters

Discuss Member Disciplinary Matters

18. Adjournment



OPEN MEETING

**MINUTES OF THE BOARD OFFICERS OF
THE GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Thursday, May 20, 2021 – 9:30 a.m.
Virtual Meeting**

GRF Agenda Prep Meeting

Directors Present: Bunny Carpenter, Egon Garthoffner, Yvonne Horton, Jim Hopkins, Maggie Blackwell, Gan Mukhopadhyay, Sue Stephens, Joan Milliman, Don Tibbetts

Directors Absent: Jon Pearlstone

Staff Present: CEO Jeff Parker, COO Siobhan Foster, Cheryl Silva and Grant Schultz

Others Present: None

1. Call Meeting to Order and Establish Quorum

President Carpenter called the meeting to order at 9:32 a.m. and established that a quorum was present.

2. Approval of the Agenda

President Carpenter added agenda item 3. Announcements and 7. Discuss Private Matters to the agenda.

Discussion ensued among the directors.

Hearing no objections, the amended agenda was approved by unanimous consent.

This item was added to the agenda

3. Announcements

President Carpenter commented about the following:

- Items to be added to the closed agenda.
- Director recruitment task force to help attract qualified board members.
- VMS Director Troutman is in recovery at the rehabilitation center following a back surgery.
- Director Hopkins asked that we give a tribute to Bert Moldow during the Open Board Meeting.
- President Carpenter is waiting for an opinion from legal counsel on the Investment

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Policy.

- President Carpenter commented that the Insurance Committee will meet with Marsh regarding the fire threat in Orange County.

President Carpenter commented about the VMS Management Agreement.

President Carpenter announced there will be a Special Corporate Members Meeting on Tuesday, June 22, 2021 at 9:30 a.m. Director Milliman volunteered to be the Moderator.

4. Discuss and Consider Items to be placed on the Tuesday, June 1, 2021, Board Meeting Open & Closed Agendas

Hearing no objection, the June 1, 2021, open and closed agendas were approved by unanimous consent.

5. Director Comments

There were no member comments.

6. Adjournment

The meeting was adjourned at 11:00 a.m.

This item was added to the agenda

7. The Board Discussed Private Matters

DocuSigned by:

Joan Milliman

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Joan Milliman, Secretary of the Board
Golden Rain Foundation



OPEN SESSION

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF THE GOLDEN RAIN FOUNDATION OF
LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

Tuesday, June 1, 2021, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Virtual Meeting

Directors Present: Bunny Carpenter, Egon Garthoffner, Sue Stephens, Yvonne Horton, James Hopkins, Don Tibbetts, Gan Mukhopadhyay, Jon Pearlstone, Maggie Blackwell, Joan Milliman

Directors Absent: None

Staff Present: Jeff Parker-CEO, Siobhan Foster-COO, Carlos Rojas, Eileen Paulin, Cheryl Silva, and Grant Schultz

Others Present: **Third:** Ralph Engdahl
Mutual 50: Ryna Rothberg, John Carter
VMS: Diane Phelps

1. Call Meeting to Order / Establish Quorum – President Carpenter, Chair

President Carpenter called the meeting to order at 9:30 a.m. and established that a quorum was present.

2. Pledge of Allegiance

Director Garthoffner led the meeting in the Pledge of Allegiance to the Flag.

3. Acknowledgment of Media

The media and the Village Television crew are present remotely by way of cameras.

4. Approval of Agenda

Hearing no objection, the agenda was approved by unanimous consent.

5. Approval of Minutes

- a. April 22, 2021 – Agenda Prep Open Meeting
- b. May 4, 2021—Regular Open Meeting

Hearing no objections, the minutes of April 22, 2021, Agenda Prep Open Meeting, were approved by unanimous consent.

Hearing no objections, the minutes of May 4, 2021, Regular Open Meeting were approved by unanimous consent.

6. Report of the Chair

President Carpenter commented about the loss of the GRF Board Member Bert Moldow and showed a tribute video to the late board member.

7. CEO Report

Jeff Parker-CEO and Siobhan Foster-COO gave a report on the following items:

- According to the Orange County Health Care Agency (OCHCA) the COVID-19 cases continue to decline. There were 255,481 confirmed cases in Orange County. The City of Laguna Woods reported 416 confirmed cases. The seven-day testing positivity rate in the OC is 0.9%. The State of California has vaccinated 36,364,200 individuals so far.
- Orange County has moved to the less restrictive yellow tier. The yellow tier allows increased capacity in our recreational facilities and allows for special events. The Governor is expected to announce that we will move to the green tier as of June 15 which will remove all restrictions.
- VMS is making plans to reopen the recreation facilities and special events. Once the gyms and pools open up, online reservations will no longer be required. The only exception is pool 2, reservations will still be needed for lap swimming. Looking to reopen the special events and clubhouses starting on July 4. Information will be sent out to the residents about the reopening of our facilities.
- VMS is currently hiring part-time employees to fill employee open positions.
- Return of the Village Bazaar on Saturday, June 5, from 10 a.m. to 2 p.m. at the Clubhouse 5 parking lot (outdoor event).
- July 4 Golf Cart Parade will start at 9 a.m.
- Summer Movie Series will continue on the second and fourth Mondays in June, July and August at 11 a.m. and 4 p.m. at Clubhouse 5.
- Resident Services and Manor Alterations Departments are open by appointments.
- New resident orientation will be virtual. Contract Becky Jackson to make reservations.
- Next bulky item pickup will be held on the third Saturday of the month. Waste Management will begin offering twice-weekly trash services to your manor.

Discussion ensued among the directors.

8. Open Forum (Three Minutes per Speaker)

At this time Members only were allowed to address the Board of Directors regarding items not on the agenda and within the jurisdiction of this Board of Directors. The Board reserves the right to limit the total amount of time allotted for the Open Forum. Members can attend the meeting by joining the Zoom link <https://zoom.us/j/98131257242> or by calling (949) 268-2020 or email meeting@vmsinc.org to request to speak.

President Carpenter asked staff for member comments:

- A Member commented about VMS major projects and asked about the data backup system.
- A Member commented about the GRF Investment Policy.
- A Member asked is the GRF Investment Policy could be discussed at the GRF Finance Committee.
- A Member commented he feels investments should be in bond funds to be compliant with the Davis-Stirling Act.

9. Responses to Open Forum Speakers

The following are responses to the open forum speakers:

- Director Hopkins responded that VMS is in the process of revamping the software and back-up system. The IT Steering Committee is looking into what changes need to be made to our ERP systems. Regarding the GRF Investment Policy the board obtained a legal opinion and will get back to Ms. Powers shortly.
- Director Pearlstone responded about the GRF Investments Policy.
- President Carpenter commented we have discussed the GRF Investment Policy with the attorney and the board will be letting the residents know the results shortly.

10. Consent Calendar

All matters listed under the Consent Calendar were recommended for action by committees and will be enacted by the Board by one motion. In the event an item was removed from the Consent Calendar by members of the Board, such item(s) shall be the subject of further discussion and action by the Board.

Recommendation from the Finance Committee:

10a. Consistent with its statutory obligations a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of April 2021 and by this vote ratified that such review be confirmed in this month's board member open session meeting minutes.

10b. Approve a Resolution to Update Committee Appointments

RESOLUTION 90-21-19 **GRF Committee Appointments**

RESOLVED June 1, 2021, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Business Planning Committee

Sue Stephens, Chair (GRF)

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James Hopkins (GRF)
Steve Parsons (Third)
Deborah Dotson (Third)
Donna Rane-Szostak, Alternate (Third)
Sue Margolis (United)
Manuel Armendariz (United)
Brian Gilmore, Alternate (United)
Al Amado, (Mutual 50)

Strategic Planning Committee

Jon Pearlstone, Chair (GRF)
James Hopkins (GRF)
Gan Mukhopadhyay, Alternate (GRF)
Robert Mutchnick (Third)
Cush Bhada (Third)
Steve Parsons, Alternate (Third)
Sue Margolis (United)
Andre Torng (United)
Cash Achrekar (United)
Advisor: Dick Rader

Customer Experience Subcommittee

Jon Pearlstone (GRF)
Cush Bhada (Third)
Robert Mutchnick (Third)
Andre Torng (United)

Facilities Subcommittee

Gan Mukhopadhyay (GRF)
Cush Bhada (Third)
Carl Randazzo (United)

Future Strategic Planning Items Subcommittee

Jim Hopkins (GRF)

Community Activities Committee

Jon Pearlstone, Chair (GRF)
Yvonne Horton (GRF)
Bunny Carpenter, Alternate (GRF)
Deborah Dotson (Third)
Reza Karimi (Third)
Annie McCary, Alternate (Third)
Elsie Addington (United)
Andre Torng (United)
Cash Achrekar, Alternate (United)
Ryna Rothberg, (Mutual 50)
Advisor: Roland Boudreau, Juanita Skillman

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Equestrian Center Ad Hoc Committee

Bunny Carpenter, Chair (GRF)

Yvonne Horton (GRF)

Cush Bhada (Third)

Annie McCary, (Third)

Advisors: Gary Empfield, Stefanie Brown, Bunny Lipinski, Susan Hemberg

Finance Committee

James Hopkins, Chair (GRF)

Gan Mukhapadhyay (GRF)

Egon Garthoffner, Alternate (GRF)

Steve Parsons (Third)

Robert Mutchnick (Third)

Deborah Dotson, Alternate (Third)

Azar Asgari (United)

Carl Randazzo (United)

Diane Casey, Alternate (United)

Al Amado, (Mutual 50)

Advisor: Rosemarie diLorenzo

Information Technology Advisory Committee (ITAC)

James Hopkins, Chair (GRF)

Bunny Carpenter (GRF)

Sue Margolis (United)

Andre Torng (United)

Debbie Dotson (Third)

Lynn Jarrett (Third)

Landscape Committee

Yvonne Horton, Chair (GRF)

Maggie Blackwell (GRF)

Lynn Jarrett, (Third)

Reza Karimi, (Third)

Donna Rane-Szostak, Alternate (Third)

Manuel Armendariz, (United)

Andre Torng (United)

Vacant (Mutual 50)

Maintenance & Construction Committee

Egon Garthoffner, Chair (GRF)

Gan Mukhapadhyay (GRF)

~~Bert Moldow, Alternate~~ (GRF)

Sue Stephens, Alternate (GRF)

John Frankel (Third)

Ralph Engdahl (Third)

Deborah Dotson, Alternate (Third)

Carl Randazzo, (United)

Brian Gilmore (United)

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Reza Bastani, Alternate (United)
John Carter (Mutual 50)
Advisor: Richard Palmer, Steve Leonard, Bill Walsh

Clubhouse 1 Renovation Ad Hoc Committee

~~Bert Moldow, Chair (GRF)~~
Egon Garthoffner, ~~Chair~~ (GRF)
Gan Mukhapadhyay (GRF)
John Frankel (Third)
Cush Bhada (Third)
Ralph Engdahl, Alternate (Third)
Manuel Armendariz (United)
Carl Randazzo (United)
Sue Margolis, Alternate (United)
Advisors: Steve Leonard, Bill Walsh

Energy Solutions Ad Hoc Committee

Sue Stephens, Chair (GRF)
~~Bert Moldow, (GRF)~~
Egon Garthoffner (GRF)
Advisors: Steve Leonard, Bill Walsh

Media and Communications

Joan Milliman, Chair (GRF)
Maggie Blackwell (GRF)
Bunny Carpenter, Alternate (GRF)
Annie McCary (Third)
Lynn Jarrett (Third)
Deborah Dotson, Alternate (Third)
Neda Ardani (United)
Elsie Addington, (United)
Cash Achrekar, Alternate (United)
Ryna Rothberg, (Mutual 50)
Advisors: Carmen Pacella, Tom Nash, Juanita Skillman, Lucy Parker
Theresa Frost

Broadband Ad Hoc Committee

Joan Milliman, Chair (GRF)
~~Jim Hopkins (GRF)~~
~~Jon Pearlstone (GRF)~~
~~Annie McCary (Third)~~
~~Debbie Dotson (Third)~~
~~Lynn Jarrett (Third)~~
Advisor: Dick Rader

Mobility & Vehicles Committee

Don Tibbetts, Chair (GRF)
Egon Garthoffner (GRF)

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Joan Milliman, Alternate (GRF)
Craig Wayne (Third)
Reza Karimi (Third)
Cush Bhada, Alternate (Third)
Elsie Addington, (United)
Reza Bastani (United)
Neda Ardani, Alternate (United)
Margaret Bennett (Mutual 50)
Advisor: Vashi Williams

Security and Community Access

Don Tibbetts, Chair (GRF)
Maggie Blackwell (GRF)
~~Bert Moldow, Alternate (GRF)~~
Cush Bhada (Third)
Craig Wayne (Third)
Donna Rane-Szostak, Alternate (Third)
Manuel Armendariz (United)
Reza Bastani (United)
Andre Torng, Alternate (United)
Margaret Bennett (Mutual 50)

OTHER COMMITTEES:

Disaster Preparedness Task Force

Carlos Rojas, Chair
~~Bert Moldow, (GRF)~~
Maggie Blackwell (GRF)
Sue Stephens (GRF)
Annie McCary, (Third)
John Frankel, (Third)
Donna Rane-Szostak, Alternate (Third)
Diane Casey (United)
Cash Achrekar, (United)
Reza Bastani, Alternate (United)
Board Members by Rotation (Mutual 50)
Advisors: Tom Soule, Bruce Bonbright

Laguna Woods Village Traffic Hearings

(Chair will alternate between Boards)
Yvonne Horton (GRF)
Sue Stephens (GRF)
John Frankel (Third)
Deborah Dotson (Third)
Cush Bhada, Alternate (Third)
Neda Ardani (United)
Elsie Addington, Alternate (United)
Board Members by Rotation (Mutual 50)

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Insurance Ad Hoc Committee

Sue Margolis, Chair (United)
Cash Achrekar, Co-Chair (United)
Bunny Carpenter (GRF)
James Hopkins (GRF)
Rosemarie DiLorenzo (VMS)
Wei-Ming Tao (VMS)
Robert Mutchnick (Third)
Reza Karimi (Third)
Advisor: Diane Fortner

Purchasing Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Yvonne Horton (GRF)
Steve Parsons (Third)
Donna Rane-Szostak (Third)
Ralph Engdahl, Alternate (Third)
Carl Randazzo (United)
Cash Achrekar (United)

Select Audit Task Force

James Hopkins (GRF)
Diane Phelps (VMS)
Elizabeth Roper (United)
Peggy Moore (Third)

RESOLVED FURTHER, that Resolution 90-21-06 adopted February 2, 2021, is hereby superseded and cancelled; and

RESOLVE FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

President Carpenter asked for approval of the Consent Calendar.

Hearing no objection, the Consent Calendar was approved by unanimous consent.

11.Unfinished Business

- 11a.** Entertain a Motion to Introduce a Resolution Pertaining to the Distribution of Publications by Non-Residents of Laguna Woods

Joan Milliman, Secretary of the Board, read the following resolution:

RESOLUTION 90-21-20
Distribution of Publications by Non-Residents of Laguna Woods Village

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WHEREAS, the Golden Rain Foundation of Laguna Woods ("GRF") adopted a policy applicable to the distribution of all First Amendment publications within Laguna Woods Village by non-residents; and

WHEREAS, GRF intends to permit distribution of telephone directories specific to the community; and

WHEREAS, Parties distributing publications that are allowed by this resolution must complete and submit a distribution permit which is available from the Security Office; and

WHEREAS, the Board recognizes the need to revise Distribution of Publications by Non-Residents of Laguna Woods Village Resolution to reflect current insurance requirements;

NOW THEREFORE BE IT RESOLVED, June 1, 2021, that the Board of Directors of this Corporation hereby introduces the revised Distribution of Publications by Non-Residents of Laguna Woods Policy, as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that Resolution 90-15-17, adopted March 3, 2015, is hereby suspended in its entirety and canceled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

JUNE Initial Notification

Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28 days from the postponement to comply with Civil Code §4360.

Director Milliman made a motion to introduce the resolution pertaining to the distribution of publications by non-residents of Laguna Woods for 28-day review. Director Horton seconded the motion.

Discussion ensued among the directors.

President Carpenter called for the vote; hearing no objections the motion passed by unanimous consent

11b. Entertain a Motion to Introduce a Resolution to Revise the GRF Code of Ethics Policy

Joan Milliman, Secretary of the Board, read the following resolution:

RESOLUTION 90-21-XX
Code of Ethics Policy for GRF Directors

WHEREAS, the Board of Directors of the Golden Rain Foundation (GRF) has recognized the need to amend the Code of Ethics Policy for GRF Directors; and

NOW THEREFORE BE IT RESOLVED, June 1, 2021, the Board of Directors of this Corporation hereby adopts the Code of Ethics Policy for GRF Directors; as attached to the official minutes of this meeting; and;

RESOLVED FURTHER, that Resolution 90-21-16 is hereby suspended and cancelled; and

RESOLVED FURTHER, that a copy of this resolution shall be given to every candidate for the GRF board of directors; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

JUNE Initial Notification

Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28 days from the postponement to comply with Civil Code §4360.

Director Milliman made a motion to introduce the resolution adopting the Code of Ethics Policy for GRF Directors for 28-day review. Director Blackwell seconded the motion.

Discussion ensued among the directors.

President Carpenter called for the vote; hearing no objections the motion passed by unanimous consent.

12. New Business

12a. Entertain a Motion to Approve Access Key Hardware Device (Amazon)

Carlos Rojas, Director of Security and Community Access gave a brief overview of the staff report. Staff recommends entering into an agreement with Amazon.com, Inc. and allowing installation of access key hardware devices at each gatehouse at no cost to GRF.

Director Milliman made a motion to approve an agreement with Amazon.com. Inc. to install access key hardware devices at each gatehouse at no cost to GRF. Director Tibbetts seconded the motion.

Discussion ensued among the directors.

President Carpenter called for the vote; hearing no objections the motion passed by unanimous consent.

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12b. Entertain a Motion to Approve a Resolution for Appointment of Officers to Update Assistant Treasurer ex Officio

Joan Milliman, Secretary of the Board, read the following resolution:

RESOLUTION 90-21-21
APPOINTMENT OF OFFICERS

RESOLVED, on June 1, 2021, pursuant to Golden Rain Foundation Bylaws which sets guidelines, terms and responsibilities for the election of Officers to this Corporation the following persons are hereby elected to the office indicated next to their names to serve:

Bunny Carpenter	President
Egon Garthoffner	1 st Vice President
Don Tibbetts	2 nd Vice President
Joan Milliman	Secretary
James Hopkins	Treasurer

RESOLVED FURTHER, that the following Staff persons are hereby appointed as ex Officio officers of this Corporation:

Jeff Parker	Vice President ex Officio
Siobhan Foster	Assistant Secretary ex Officio
Steve Hormuth	Assistant Treasurer ex Officio

RESOLVED FURTHER, that Resolution 90-21-02, adopted January 5, 2021, is hereby superseded and cancelled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

Director Milliman made a motion to approve a resolution for appointment of officers to update assistant treasurer ex officio. Director Blackwell seconded the motion.

Discussion ensued among the directors.

President Carpenter called for the vote; hearing no objections the motion passed by unanimous consent.

13. The Board took a 5-minute break at 10:40 a.m.

14. Committee Reports

14a. Report of the Finance Committee/Financial Reports – Director Hopkins gave an update from the committee and showed a presentation on the GRF Treasurer's Report. The committee met on April 21, 2021; next meeting June 23, 2021, at 1:30 p.m. as a virtual meeting.

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- (1) GRF Treasurer's Report – Director Hopkins
- (2) GRF Finance Committee Report

14b. Strategic Planning Committee—Director Pearlstone gave an update from the committee. The committee met on March 17, 2021; next meeting June 14, 2021 at 9:30 a.m. as a virtual meeting.

14c. Report of the Community Activity Committee – Director Pearlstone gave an update from the committee. The committee met on May 13, 2021; next meeting June 10, 2021, at 1:30 p.m. as a virtual meeting.

- (1) Equestrian Center Ad Hoc Committee – President Carpenter gave an update on the committee. The committee met on May 6, 2021; next meeting TBA.

14d. Report of the Landscape Committee – Director Horton gave an update from the committee. The committee met on March 10, 2021; next meeting June 9, 2021 at 1:30 p.m. as a virtual meeting.

14e. Report of the Maintenance & Construction Committee – Director Garthoffner gave an update from the committee. The committee met on April 14, 2021; next meeting June 9, 2021, at 9:30 a.m. as a virtual meeting.

- (1) Report of the Clubhouse 1 Renovation Ad Hoc Committee – Director Garthoffner gave an update from the committee. The committee met on March 23, 2021; next meeting TBA.
- (2) Energy Solutions Ad Hoc Committee – Director Stephens gave an update from the committee. The next meeting TBA.

14f. Report of the Media and Communications Committee—Director Milliman gave an update on the committee. The Committee met on May 17, 2021; next meeting will be held on June 21, 2021, at 1:30 p.m. as a virtual meeting.

14g. Report of the Mobility & Vehicles Committee – Director Tibbetts gave an update on the committee. The Committee met on April 7, 2021; next meeting June 2, 2021, at 1:30 p.m. as a virtual meeting.

14h. Report of the Security & Community Access Committee – Director Tibbetts gave an update on the committee. The Committee meeting on April 26, 2021; next meeting June 28, 2021, at 1:30 p.m. as a virtual meeting.

- (1) Report of the Laguna Woods Village Traffic Hearings – Director Horton gave an update on the hearings. The Traffic Hearings were held on May 19, 2021; next hearings will be held on June 16, 2021, at 9:00 a.m. and 1:00 p.m. as virtual meetings.

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14i. Report of the Disaster Preparedness Task Force – Director Blackwell gave an update on the task force. The Task Force met on May 25, 2021; next meeting will be July 27, 2021 at 9:30 a.m. as a virtual meeting.

15. Future Agenda Items - *All matters listed below are items for a future Board Meeting. No action will be taken by the Board on these agenda items at this meeting.*

16. Directors' Comments

There were no member comments.

17. Recess - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

The meeting was recessed at 11:14 a.m.

Summary of Previous Closed Session Meetings per Civil Code §4935.

During the May 4, 2021, Closed Session, the Board:

Heard VMS Board Update

Approved the Agenda

Approved the Minutes of:

(a) March 25, 2021 – Special Closed Meeting

(b) April 6, 2021 – Regular Closed Meeting

Approved a Resolution to Write-off Chargeable Services

Discussed and Considered Personnel Matters

Discussed and Considered Contractual Matters

Discussed Legal/Legislation Matters

18. Adjournment

The meeting was adjourned at 5:01 p.m.

DocuSigned by:

Joan Milliman

B855D0FC004A480...

Joan Milliman, Secretary of the Board
Golden Rain Foundation

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STAFF REPORT

DATE: July 6, 2021
FOR: Board of Directors
SUBJECT: Transfer of 2020 Operating Surplus to Contingency Fund

RECOMMENDATION

Staff recommends the Board entertain a motion to approve the transfer of \$1,411,617 of Operating Fund Surplus to the Contingency Fund.

BACKGROUND

On April 5, 2021 GRF accepted the 2020 audit report into its corporate records. Using the audited figures, staff presented a 2020 Final Changes in Fund Balance schedule (ATT1) that detailed a final operating surplus of \$1,411,617 to the GRF Finance Committee on June 23, 2021. The committee unanimously approved the transfer of \$1,411,617 to the Contingency Fund.

FINANCIAL ANALYSIS

The final excess of revenues over expense for the Operating Fund, as presented on the Changes in Fund Balance – Final 12/31/2020, was (\$3,857,922). Adjustments to operating surplus amounted to \$5,269,539 ATT1. The net of the two balances leaves GRF with a Total Operating Fund Surplus of \$1,411,617.

(\$3,857,922)	Final Operating Fund Excess of Revenues Over Expense: 12/31/2020
5,269,539	Less Adjustments (Depreciation)
\$1,411,617	TOTAL OPERATING FUND SURPLUS

Prepared By: Jose Campos, Financial Services Manager
Reviewed By: Richu Saju, Financial Analyst
Attachments: ATT1 – Changes in Fund Balances – Final 12/31/2020
ATT2 -- Resolution 90-21-xx Transfer of Surplus

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Golden Rain Foundation of Laguna Woods
Changes in Fund Balances - Final
12/31/2020

	<u>Operating Fund</u>	<u>Facilities Fund</u>	<u>Equipment Fund</u>	<u>Contingency Fund</u>	<u>Trust Facilities Fee Fund</u>	<u>Total</u>
Revenues:						
Assessments:						
1 Operating	\$27,754,291					\$27,754,291
2 Additions to restricted funds			2,903,808	764,160		3,667,968
3 Total assessments	<u>27,754,291</u>		<u>2,903,808</u>	<u>764,160</u>		<u>31,422,259</u>
Non-assessment revenues:						
4 Trust facilities fees					3,385,000	3,385,000
5 Golf green fees	1,241,594					1,241,594
6 Golf operations	273,504					273,504
7 Merchandise sales	269,630					269,630
8 Clubhouse rentals and event fees	123,440					123,440
9 Rentals	142,958					142,958
10 Broadband services	5,186,355					5,186,355
11 Interest income		128,827	81,304	9,055	130,568	349,753
12 Unrealized gain/(loss) on AFS investments		163,522	103,742	11,537	143,403	422,203
13 Miscellaneous	655,785					655,785
14 Total non-assessment revenue	<u>7,893,266</u>	<u>292,348</u>	<u>185,046</u>	<u>20,593</u>	<u>3,658,970</u>	<u>12,050,223</u>
15 Total revenue	<u>35,647,557</u>	<u>292,348</u>	<u>3,088,854</u>	<u>784,753</u>	<u>3,658,970</u>	<u>43,472,482</u>
Expenses:						
16 Employee compensation and related	21,569,930					21,569,930
17 Materials and supplies	1,564,387		90,667	7		1,655,061
18 Cost of goods sold	192,232					192,232
19 Community Events	125,189					125,189
20 Utilities and telephone	2,091,386					2,091,386
21 Fuel and oil	370,940					370,940
22 Legal fees	336,669					336,669
23 Professional fees	571,281			49,868		621,149
24 Equipment rental	200,704					200,704
25 Outside services	2,252,750					2,252,750
26 Repairs and maintenance	954,116					954,116
27 Other Operating Expense	443,005					443,005
28 Income taxes	593,124					593,124
29 Property and sales tax	125,795					125,795
30 Insurance	2,008,550					2,008,550
31 Cable Programming/Copyright/Franchise	3,792,055					3,792,055
32 Investment expense		5,149	3,267	363	4,516	13,295

Golden Rain Foundation of Laguna Woods
Changes in Fund Balances - Final
12/31/2020

	Operating Fund	Facilities Fund	Equipment Fund	Contingency Fund	Trust Facilities Fee Fund	Total
33 Uncollectible Accounts	1,416					1,416
34 (Gain)/loss on sale or trade	(56,922)	(14,651)	(9,295)	(1,034)	(12,849)	(94,751)
35 Depreciation and amortization	5,269,539					5,269,539
36 Net allocations to mutuals	(2,900,667)					(2,900,667)
37 Total expenses	<u>39,505,480</u>	<u>(9,502)</u>	<u>84,639</u>	<u>49,204</u>	<u>(8,333)</u>	<u>39,621,488</u>
38 Excess of revenues over expenses	<u>(\$3,857,923)</u>	<u>\$301,851</u>	<u>\$3,004,215</u>	<u>\$735,548</u>	<u>\$3,667,303</u>	<u>\$3,850,994</u>
39 Excluding unrealized gain/(loss) and depreciation	<u>\$1,411,617</u>	<u>\$138,329</u>	<u>\$2,900,473</u>	<u>\$724,011</u>	<u>\$3,523,901</u>	<u>\$8,698,330</u>



RESOLUTION 90-21-XX

TRANSFER OF SURPLUS TO CONTINGENCY FUND

WHEREAS, in accordance with California Civil Code, a Common Interest Development shall not retain significant operating surplus (funds that are not needed to defray current operating costs); and

WHEREAS, the Golden Rain Foundation Balance Sheet as of December 31, 2020 reflected an operating surplus from prior years just over \$1,411,617 (without depreciation) and the Board desires to return this amount to the members by way of a transfer to a contingency fund;

NOW THEREFORE BE IT RESOLVED, July 6, 2021 that the Board of Directors of this Corporation hereby authorizes the transfer of \$1,411,617 from accumulated operating surplus to the Contingency Fund; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of this resolution.

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STAFF REPORT

DATE: June 1, 2021
FOR: Board of Directors
SUBJECT: Code of Ethics Policy for GRF Directors

RECOMMENDATION

Adopt of the updated Code of Ethics Policy for GRF Directors.

BACKGROUND

On July 5, 2005, the board of directors adopted Resolution 90-05-53 instituting Director Guidelines pertaining to board member conduct. These guidelines have been revised periodically, including on April 2, 2013 (Resolution 90-13-34), February 24, 2014 (90-14-11), January 6, 2015 (90-15-04), and March 7, 2017 (Resolution 90-17-12). Each ensuing resolution suspended and cancelled the preceding resolution.

On April 2, 2013, the guidelines were titled and became known as the Golden Rain Foundation Director Code of Conduct.

On December 1, 2020, the board of directors entertained a motion to establish an advisory committee to review the GRF Code of Conduct and Anti-Harassment Policy. Director Milliman made a motion to establish the GRF Board Code of Conduct Advisory Committee with Directors Carpenter, Milliman, Stanley, Stephens and Horton. The motion passed without objection.

On April 1, 2021, the board reviewed the proposed Code of Ethics Policy for GRF Directors prepared by the GRF Board Code of Conduct Advisory Committee and reviewed by legal counsel. Board members were given the opportunity to provide input and feedback prior to finalization of the guidelines for consideration by the board of directors.

On May 4, 2021, the board discussed the proposed policy. Director Milliman made a motion to approve Resolution 90-21-16 adopting the Code of Ethics Policy for GRF Directors. Director Blackwell seconded the motion. Directors Milliman and Mukhopadhyay corrected a scrivener's error on page 10 of 12, item 5, bullet point 3, to delete the duplicative "to serve impartially." The motion passed by a vote of 8-0-2.

DISCUSSION

Following adoption of the policy, the board discussed potential enhancements to the policy including the proposed addition of a provision indicating that action taken against a director, including censure, may be disclosed to the owners within GRF. The removal of the signature blank is also proposed as it not necessary as board member adherence to the policy is implied.

FINANCIAL ANALYSIS

None.

Prepared By: Siobhan Foster, COO

Reviewed By: Grant Schultz, Assistant Corporate Secretary

ATTACHMENT(S)

ATT 1: Resolution 90-21-XX

ATT 2: Code of Ethics Policy for GRF Directors (clean)

ATT 3: Code of Ethics Policy for GRF Directors (redline)



RESOLUTION 90-21-XX

Code of Ethics Policy for GRF Directors

WHEREAS, the Board of Directors of the Golden Rain Foundation (GRF) has recognized the need to amend the Code of Ethics Policy for GRF Directors; and

NOW THEREFORE BE IT RESOLVED, July 6, 2021 the Board of Directors of this Corporation hereby adopts the Code of Ethics Policy for GRF Directors; as attached to the official minutes of this meeting; and;

RESOLVED FURTHER, that Resolution 90-21-16 is hereby suspended and cancelled; and

RESOLVED FURTHER, that a copy of this resolution shall be given to every candidate for the GRF board of directors; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

JUNE Initial Notification

28-day notification for Member review and comment to comply with Civil Code §4360 has been satisfied.

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CODE OF ETHICS POLICY FOR GRF DIRECTORS

The Board of Directors has adopted the following code of ethics policy for its board and committee members. This policy is intended to provide guidance with ethical issues and a mechanism for addressing unethical conduct.

A. BOARD RESPONSIBILITIES

The general duties for directors are to enforce the association's governing documents, collect and preserve the association's financial resources, ensure the association's assets against loss, and keep the common areas in a state of good repair. To fulfill that responsibility, directors must:

- attend board meetings, regularly
- review material provided in preparation for board meetings,
- review the association's financial reports,
- make reasonable inquiry before making decisions, and
- be familiar with the GRF governing documents.

B. PROFESSIONAL CONDUCT

In general, directors and committee members must conduct all dealings with vendors and employees with honesty and fairness, and safeguard information that belongs to the association.

1. **Self-Dealing**. Self-dealing occurs when directors or committee members make decisions that materially benefit themselves or their relatives at the expense of the association. "Relatives" include a person's spouse, parents, siblings, children, mothers and fathers-in-law, sons and daughters-in-law, brothers and sisters-in-law and anyone who shares the person's residence. Benefits include money, privileges, special benefits, gifts or other items of value. Accordingly, no director or committee member may:

- solicit or receive any compensation from the association for serving on the board or any committee,
- make promises to vendors unless with prior approval from the board,
- solicit or receive, any gift, gratuity, favor, entertainment, loan, or any other thing of value for themselves or their relatives from a person or company who is seeking a business or financial relationship with the association,
- seek preferential treatment for themselves or their relatives,
- use association property, services, equipment or business for the gain or benefit of themselves or their relatives, except as is provided for all members of the association.

2. **Confidential Information**. Directors and committee members are responsible for protecting the association's confidential information. As such, they may not use confidential information for the benefit of themselves or their relatives. Except when disclosure is duly authorized or legally mandated, no director or committee member may disclose confidential information, even after

they are retired from the board or committee. Confidential information includes, without limitation:

- private personal information of fellow directors and committeemembers,
- private personnel information of the association's employees,
- disciplinary actions against members of the association,
- assessment collection information against members of theassociation, and
- legal disputes in which the association is or may be involved-- directors may not discuss such matters with persons not on the board without the prior approval of the association's legal counsel. Failure to follow these restrictions could constitute a breach of the attorney-client privilege and loss of confidential information.

3. **Misrepresentation**. Directors and committee members may not knowingly misrepresent facts. All association data, records and reports must be accurate and truthful and prepared in a proper manner.

4. **Interaction with Employees**. To ensure efficient management operations, avoid conflicting instructions from the board to management and avoid potential liability, committee members and directors shall observe the following guidelines:

- The president of the board shall serve as liaison between the board and management and provide direction on day to day matters.
- Except for the president, committee chair and/or designee, other committee members and directors may not give direction to management, employees or vendors.
- Directors may not contact management after hours unless there is an emergency representing a threat of harm to persons or property.
- If directors or committee members are contacted by employees with complaints, the employees shall be instructed to contact management or the board as a whole.
- No director may threaten or retaliate against an employee who brings information to the board regarding improper actions of a director or committee member.
- Directors and committee members are prohibited from harassing or threatening employees, vendors, directors, committee members, and owners, whether verbally, physically or otherwise.

5. **Proper Decorum**. Directors and committee members are obligated to act with proper decorum. Although they may disagree with the opinions of others on the board or committee, they must act with respect and dignity and observe the following guidelines:

- never make personal attacks on colleagues, staff or residents.

- refrain from behavior that could possibly create a hostile work environment.
- the GRF Corporation as well as the Housing Mutuals' corporations, as represented by the Corporate Members.
- never engage in any writing, publishing, or speech making that defames any member of a board, resident or staff.
- refrain from any statements, discussions and deliberations of any outside political affiliations.
- refrain from posting or responding to any content on any social media platform relating to official GRF business, actions taken by GRF or otherwise relating to GRF's corporate powers and duties and staff's performance and duties.

Directors and committee members must focus on issues, not personalities, and conduct themselves with courtesy toward each other and toward employees, managing agents, vendors and members of the association. Directors and committee members shall act in accordance with board decisions and shall not act unilaterally or contrary to the board's decisions.

C. WHEN CONFLICTS OF INTEREST ARISE

Situations may arise that are not expressly covered by this policy or where the proper course of action is unclear. Directors and committee members should immediately raise such situations with the board. If appropriate, the board may seek guidance from the GRF Counsel.

1. **Disclosure & Recusal**. Directors and committee members must immediately disclose the existence of any conflict of interest, whether their own or others. Directors and committee members must withdraw from participation in decisions in which they have a material interest.

2. **Violations of Policy**. Directors and committee members who violate the GRF's Code of Ethics policy and governing documents are deemed to be acting outside the course and scope of their authority. Anyone in violation of this policy may be subject to disciplinary action, including, but not limited to:

- censure,
- removal from committees,
- removal as an officer of the board,
- request for resignation from the board,
- recall by the membership, and
- legal proceedings.

The following procedure will be adhered to whenever a director has violated this policy.

- officers and legal counsel will meet and determine whether or not

the policy has been violated.

- legal counsel will notify the director in writing of the violation(s) and copy the Compliance Department,
- the Compliance Department will provide a 10-day Notice of Hearing to the director who has the right to respond before judgment, and
- Following the hearing, the director will be notified of judgment and any disciplinary action.
- Action taken against a director, including censure, may be disclosed to the owners within GRF.

Directors should consider resigning from the board if they find they can no longer adhere to this Code of Ethics policy.

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- make promises to vendors unless with prior approval from the board,
- solicit or receive, any gift, gratuity, favor, entertainment, loan, or any other thing of value for themselves or their relatives from a person or company who is seeking a business or financial relationship with the association,
- seek preferential treatment for themselves or their relatives,
- use association property, services, equipment or business for the gain or benefit of themselves or their relatives, except as is provided for all members of the association.

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- Directors may not contact management after hours unless there is an emergency representing a threat of harm to persons or property.
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- never make personal attacks on colleagues, staff or residents.

- refrain from behavior that could possibly create a hostile work environment.
- ~~all to serve impartially~~ the GRF Corporation as well as the Housing Mutuals' corporations, as represented by the Corporate Members.
- never engage in any writing, publishing, or speech making that defames any member of a board, resident or staff.
- refrain from any statements, discussions and deliberations of any outside political affiliations.
- refrain from posting or responding to any content on any social media platform relating to official GRF business, actions taken by GRF or otherwise relating to GRF's corporate powers and duties and staff's performance and duties.

Directors and committee members must focus on issues, not personalities, and conduct themselves with courtesy toward each other and toward employees, managing agents, vendors and members of the association. Directors and committee members shall act in accordance with board decisions and shall not act unilaterally or contrary to the board's decisions.

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2. **Violations of Policy.** Directors and committee members who violate the GRF's Code of Ethics policy and governing documents are deemed to be acting outside the course and scope of their authority. Anyone in violation of this policy may be subject to disciplinary action, including, but not limited to:

- censure,
- removal from committees,
- removal as an officer of the board,
- request for resignation from the board,
- recall by the membership, and
- legal proceedings.

The following procedure will be adhered to whenever a director has violated this policy.

- officers and legal counsel will meet and determine whether or not

the policy has been violated.

- legal counsel will notify the director in writing of the violation(s) and copy the Compliance Department,
- the Compliance Department will provide a 10-day Notice of Hearing to the director who has the right to respond before judgment, and
- Following the hearing, the director will be notified of judgment and any disciplinary action.
- Action taken against a director, including censure, may be disclosed to the owners within GRF.

Directors should consider resigning from the board if they find they can no longer adhere to this Code of Ethics policy.

~~I have read and understand the above Golden Rain Foundation Directors' Code of Ethics. I understand that I have various duties to GRF and that I will be in breach of such duties if I divulge confidential information to persons who are not on the Board of Directors. I further understand that these duties extend into the future so that I will be bound by this confidentiality requirement even after I no longer serve on the Board of Directors.~~

Signature: _____ Date: _____

Print Name: _____

RESOLUTION 90-21-xx
GRF Committee Appointments

RESOLVED July 6, 2021, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Business Planning Committee (Dissolve Committee)

~~Sue Stephens, Chair (GRF)~~
~~James Hopkins (GRF)~~
~~Deborah Dotson (GRF)~~
~~Steve Parsons (Third)~~
~~Donna Rane-Szostak, Alternate (Third)~~
~~Sue Margolis (United)~~
~~Manuel Armendariz (United)~~
~~Brian Gilmore, Alternate (United)~~
~~Al Amado, (Mutual 50)~~

Strategic Planning Committee

Jon Pearlstone, Chair (GRF)
Gan Mukhapadhyay, (GRF)
James Hopkins, Alternate (GRF)
Robert Mutchnick (Third)
Cush Bhada (Third)
Steve Parsons, Alternate (Third)
Sue Margolis (United)
Andre Torng (United)
Cash Achrekar (United)
Advisor: Dick Rader, Joe Camera

Customer Experience Subcommittee

Jon Pearlstone (GRF)
Cush Bhada (Third)
Robert Mutchnick (Third)
Andre Torng (United)

Facilities Subcommittee

Gan Mukhopadhyay (GRF)
Cush Bhada (Third)
Carl Randazzo (United)

Future Strategic Planning Items Subcommittee

Jim Hopkins (GRF)

Community Activities Committee

Jon Pearlstone, Chair (GRF)
Yvonne Horton (GRF)
Bunny Carpenter, Alternate (GRF)
Reza Karimi (Third)
Annie McCary, (Third)

Elsie Addington (United)
Andre Torng (United)
Cash Achrekar, Alternate (United)
Ryna Rothberg, (Mutual 50)
Advisor: Roland Boudreau, Juanita Skillman, Dick Rader, Ajit Gidwani,

Equestrian Center Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Yvonne Horton (GRF)
Cush Bhada (Third)
Annie McCary, (Third)
Advisors: Gary Empfield, Stefanie Brown, Bunny Lipinski, Susan Hemberg

Finance Committee

James Hopkins, Chair (GRF)
Gan Mukhapadhyay (GRF)
~~Egon Garthoffner, Alternate (GRF)~~
~~Deborah Dotson, Alternate (GRF)~~
~~Steve Parsons (Third)~~
~~Craig Wayne (Third)~~
Robert Mutchnick (Third)
Azar Asgari (United)
Carl Randazzo (United)
Diane Casey, Alternate (United)
Al Amado, (Mutual 50)
Advisor: Rosemarie diLorenzo

Information Technology Advisory Committee (ITAC)

James Hopkins, Chair (GRF)
Bunny Carpenter (GRF)
~~Deborah Dotson (GRF)~~
Sue Margolis (United)
Andre Torng (United)
Lynn Jarrett (Third)

Landscape Committee

Yvonne Horton, Chair (GRF)
Maggie Blackwell (GRF)
Lynn Jarrett, (Third)
Reza Karimi, (Third)
Donna Rane-Szostak, Alternate (Third)
Manuel Armendariz, (United)
Andre Torng (United)
Vacant (Mutual 50)

Maintenance & Construction Committee

Egon Garthoffner, Chair (GRF)
Gan Mukhapadhyay (GRF)
~~Sue Stephens, Alternate (GRF)~~
~~Deborah Dotson, Alternate (GRF)~~
John Frankel (Third)

Ralph Engdahl (Third)
Reza Karimi, Alternate, Third
Carl Randazzo, (United)
Brian Gilmore (United)
Reza Bastani, Alternate (United)
John Carter (Mutual 50)
Advisor: Richard Palmer, Steve Leonard, Bill Walsh

Clubhouse Renovation Ad Hoc Committee

Egon Garthoffner, Chair (GRF)
Gan Mukhapadhyay (GRF)
~~Deborah Dotson, (GRF)~~
John Frankel (Third)
Cush Bhada (Third)
Ralph Engdahl, Alternate (Third)
Manuel Armendariz (United)
Carl Randazzo (United)
Sue Margolis, Alternate (United)
Advisors: Steve Leonard, Bill Walsh, Cathy Garris

Energy Solutions Ad Hoc Committee

Sue Stephens, Chair (GRF)
Egon Garthoffner (GRF)
Advisors: Steve Leonard, Bill Walsh

Media and Communications

Joan Milliman, Chair (GRF)
Maggie Blackwell (GRF)
~~Bunny Carpenter, Alternate (GRF)~~
~~Deborah Dotson, Alternate (GRF)~~
Annie McCary (Third)
Lynn Jarrett (Third)
Neda Ardani (United)
Elsie Addington, (United)
~~Cash Achrekar, Alternate (United)~~
Ryna Rothberg, (Mutual 50)
Advisors: Carmen Pacella, Tom Nash, Juanita Skillman, Lucy Parker
Theresa Frost

Broadband Ad Hoc Committee

Joan Milliman, Chair (GRF)
Jim Hopkins (GRF)
Jon Pearlstone (GRF)
~~Deborah Dotson (GRF)~~
Annie McCary (Third)
Lynn Jarrett (Third)
Advisor: Dick Rader

Mobility & Vehicles Committee

Don Tibbetts, Chair (GRF)
Egon Garthoffner (GRF)
Joan Milliman, Alternate (GRF)
Craig Wayne (Third)
Reza Karimi (Third)
Cush Bhada, Alternate (Third)
Elsie Addington, (United)
Reza Bastani (United)
Neda Ardani, Alternate (United)
Margaret Bennett (Mutual 50)
Advisor: Vashi Williams

Security and Community Access

Don Tibbetts, Chair (GRF)
Maggie Blackwell (GRF)
Cush Bhada (Third)
Craig Wayne (Third)
Donna Rane-Szostak, Alternate (Third)
Manuel Armendariz (United)
Reza Bastani (United)
Andre Torng, Alternate (United)
Margaret Bennett (Mutual 50)

OTHER COMMITTEES:**Disaster Preparedness Task Force**

Carlos Rojas, Chair
Maggie Blackwell (GRF)
Sue Stephens (GRF)
Annie McCary, (Third)
John Frankel, (Third)
Donna Rane-Szostak, Alternate (Third)
Diane Casey (United)
Cash Achrekar, (United)
Reza Bastani, Alternate (United)
Board Members by Rotation (Mutual 50)
Advisors: Tom Soule, Bruce Bonbright

Laguna Woods Village Traffic Hearings

(Chair will alternate between Boards)
Yvonne Horton (GRF)
Sue Stephens (GRF)
John Frankel (Third)
Cush Bhada, (Third)
Neda Ardani (United)
Elsie Addington, Alternate (United)
Board Members by Rotation (Mutual 50)

Insurance Ad Hoc Committee

Sue Margolis, Chair (United)
Cash Achrekar, Co-Chair (United)
Bunny Carpenter (GRF)
James Hopkins (GRF)
Rosemarie DiLorenzo (VMS)
Wei-Ming Tao (VMS)
Robert Mutchnick (Third)
Reza Karimi (Third)
Advisor: Diane Fortner

Purchasing Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Yvonne Horton (GRF)
Steve Parsons (Third)
Donna Rane-Szostak (Third)
Ralph Engdahl, Alternate (Third)
Carl Randazzo (United)
Cash Achrekar (United)

Select Audit Task Force

James Hopkins (GRF)
Diane Phelps (VMS)
Elizabeth Roper (United)
Peggy Moore (Third)

RESOLVED FURTHER, that Resolution 90-21-19 adopted June 1, 2021, is hereby superseded and cancelled; and

RESOLVE FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

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STAFF REPORT

DATE: July 6, 2021
FOR: Board of Directors
SUBJECT: 2021 Election Schedule and Inspector of Election Services

RECOMMENDATION

Approve the proposed 2021 election schedule, set the annual Corporate Members Meeting and appoint UniLect Corporation as the Inspector of Election for the Election of Directors.

BACKGROUND

The Bylaws, Section 8.3.6 require the association to select an independent party as inspector of elections. The Inspector of Elections performs several tasks during an election, including but not limited to print, collate, mail, receive, register, store and safeguard secret ballots and required inner (ballot envelope) and outer envelope (mailing envelope) and provide election day services such as ballot counting, tabulation, validation, and certification of election results.

Section 5.3 of the GRF Bylaws stipulates in part that the annual meeting of Corporate Members shall be held on the second Wednesday of November of each year at 10 a.m. unless the Board of Directors fixes another time and/or date and so notifies the Corporate Members as provided in Section 5.4 of the Bylaws. If the scheduled annual meeting falls on a legal holiday, the annual meeting will be held on the next business day at the same time and place. Therefore, the annual Corporate Members Meeting will be held on Wednesday, November 10, 2021 at 10a.m.

DISCUSSION

The proposed 2021 election schedule has been reviewed by legal counsel and details the dates upon which action must be taken by staff and the Inspector of Elections to comply with the adopted election rules. Key milestones include the following:

Milestone	Date
Nominations open	September 11, 2021
Nominations close	September 21, 2021
Mail ballot package	October 8, 2021
Ballots due	November 10, 2021
Annual meeting of Corporate Members	November 10, 2021

Following an extensive search to identify a specialized contract that has proven expertise with homeowner association elections, UniLect Corporation was appointed as Inspector of Election for the 2019 and 2020 annual elections. Based on the firm's satisfactory performance during the 2019 and 2020 cycles, staff recommends that the board appoint UniLect Corporation to again serve as Inspector of Election in 2021.

FINANCIAL ANALYSIS

The proposal submitted by UniLect Corporation for the 2021 Election of the Directors is \$1,300, with conditional provision to add an additional meeting for \$1,100 with a not to exceed total amount of \$2,400. Funding for the annual Election of the Directors is included in the annual operating budget.

Prepared By: Siobhan Foster, COO

Reviewed By: Cheryl Silva, Corporate Secretary

ATTACHMENT(S)

ATT 1: 2021 Election Schedule

ATT 2: Resolution 90-21-XX, Approve Inspector of Election Services



Election Schedule 2021

Appoint Inspector of Elections	July 6, 2021
Approve Election Schedule	July 6, 2021
Mailing of Annual Election and Call for Candidates (postcard)	August 12, 2021
Nominations Open	September 11, 2021
Nominations Close (5 p.m.)	September 21, 2021
Candidate Statements Due to Inspector of Elections (300 words)	September 21, 2021
General Notice of Candidate List/Meeting Information	September 23, 2021
Distribute Ballot Package	October 8, 2021
Notice Organizational Meeting and Agenda	October 28, 2021
Meet the Candidates	October 29, 2021
Ballots Due Back (8 a.m.)	November 10, 2021
Tabulation Meeting: Counting of Ballots by Inspector of Elections	November 10, 2021
Annual Meeting Date	November 10, 2021, 10 a.m., Board Room
Organization Meeting	November 10, 2021

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RESOLUTION 90-21-xx
Approve Inspector of Election Services

WHEREAS, the Bylaws, Section 8.3.6 requires and Corporations Code §7614 allows an association to select an independent third party as an inspector of elections; and

WHEREAS, for transparency purposes and due to the number of ballots received it is necessary to contract for an Inspector of Elections; and

WHEREAS, an Inspector of Elections is used, among other tasks, to print and mail voter packages, inspect and tabulate ballots, and certify results.

NOW THEREFORE BE IT RESOLVED, July 6, 2021, that the Board of Directors of Golden Rain Foundation hereby approves single-sourcing a contract to UniLect Corporation to perform Inspectors of Election services for the 2021 Annual Meeting of the Corporate Members.

RESOLVED FURTHER, that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

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STAFF REPORT

DATE: July 6, 2021
FOR: Board of Directors
SUBJECT: Special Accommodation for Reciprocal and Charitable Club Event Hosted by the Laguna Woods Village Men's 18-Hole Golf Club

RECOMMENDATION

Review and authorize the Laguna Woods Village Men's 18-Hole Golf Club special accommodation request to reduce guest fees for the 2021 member/guest tournament.

BACKGROUND

Annually, the LWV Men's 18-Hole Golf Club hosts a number of events that market to non-residents or fundraise for the Foundation of Laguna Woods Village. Typically, these events include:

Event
The Memorial Tournament benefiting Foundation of Laguna Woods Village
Silver Seniors Home Matches
60+ Match
Laguna Woods Men's Club Member/Guest Tournament
Laguna Woods Men's Club Annual Appreciation Day
Irvine Valley College Student Event

At the April 9, 2020 CAC meeting, the committee discussed and recommended board approval of the events to have fees waived or adjusted. At the May 5, 2020 GRF board meeting, the board supported CAC's recommendation and approved the waiver/reduction of the fees. However, due to the COVID-19 pandemic the events did not occur.

At the June 10, 2021 CAC meeting, the committee discussed and recommended board approval of the special accommodation of guests to pay the resident rate for tee time during the 18-Hole Men's Golf Club member/guest tournament in 2021.

DISCUSSION

The 18-Hole Men's Golf Club is again requesting golf fees be reduced to accommodate the following event in 2021 (Attachment1):

Event	Request
Member/Guest Tournament	Guests pay resident rate

FINANCIAL ANALYSIS

The 18-Hole Men's Golf Club is requesting fees be modified for the Member/Guest Tournament only. Reducing the weekend guest fee from \$55 per guest to \$16 per guest equates to an estimated \$2,808 lose in revenue for that day.

Prepared By: Brian Gruner, Recreation and Special Events Director

Reviewed By: Steve Hormuth, Interim Finance Director
Siobhan Foster, COO

ATTACHMENT(S)

ATT1: 18-Hole Men's Golf Club Fee Modification Request
ATT2: Resolution 90-21-xx Special Accomodation for
Reciprocal and Charitable Club Event

ENDORSEMENT (to Board)

Special Accommodation for Reciprocal and Charitable Club Event Hosted by the Laguna Woods Village Men's 18-Hole Golf Club

Authorize the Community Activities Committee recommendation to approve the proposed Laguna Woods Village Men's 18-Hole Golf Club special accommodation request to reduce guest fees for the 2021 member/guest tournament.

A motion was made to recommend board approval of the proposed Laguna Woods Village Men's 18-Hole Golf Club special accommodation request to reduce guest fees for the 2021 member/guest tournament.

Motion passed unanimously.

ATTACHMENT 1

2021 18-Hole Men's Golf Club Fee Modification Request

1. Laguna Woods Men's Club Member/Guest Tournament
 - a. Annual event pairing one men's club member with a non-resident guest in a social competitive format.
 - b. Can be as large as 72 members and 72 guests taking 18 of the 27 holes for one day.
 - c. In past years the fees has been adjusted to the resident fee of \$16 per player in an effort to allow the club members to showcase the facility at an affordable rate.
 - d. Loss of revenue is \$2,808.

ATTACHMENT 2

RESOLUTION 90-21-XX

Special Accommodation for Reciprocal and Charitable Club Event Hosted by the Laguna Woods Village Men's 18-Hole Golf Club

WHEREAS, at the April 9, 2020 CAC meeting, the committee discussed and approved the events to have fees waived or adjusted. At the May 5, 2020 GRF board meeting, the board supported CAC's recommendation and approved the waiver/reduction of the fees. However, due to the COVID-19 pandemic the events did not occur; and

WHEREAS, at the June 10, 2021 CAC meeting, the committee discussed and approved the special accommodation of guests to pay the resident rate for tee time during the 18-Hole Men's Golf Club member/guest tournament in 2021.; and

WHEREAS, annually, the LWV Men's 18-Hole Golf Club hosts a number of events that market to non-residents or fundraise for the Foundation of Laguna Woods Village; and

WHEREAS, the 18-Hole Men's Golf Club is again requesting golf fees be reduced to accommodate the following event in 2021; and

WHEREAS, the 18-Hole Men's Golf Club is requesting fees be modified for the Member/Guest Tournament only. Reducing the weekend guest fee from \$55 per guest to \$16 per guest equates to an estimated \$2,808 lose in revenue for that day

NOW THEREFORE BE IT RESOLVED, July 6, 2021, that the Board of Directors of this Corporation hereby approves the the Laguna Woods Village Men's 18-Hole Golf Club special accommodation request to reduce guest fees for the 2021 member/guest tournament;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

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STAFF REPORT

DATE: July 6, 2021**FOR: Board of Directors****SUBJECT: Proposed 2022 Locker, Golf Driving Range, Caterer and Storage Area Fees**

RECOMMENDATION

Review and authorize the Finance Committee and Community Activities Committee (CAC) recommended fee increases for facility lockers, golf driving range, caterers servicing club/organizations and resident private parties, and club storage areas beginning January 1, 2022.

BACKGROUND

Resolutions 90-12-132, 90-18-03, 90-12-12 and 90-16-18 (Attachment 1) established guidelines for shared costs and fees; certain fees can be imposed upon users of various recreational facilities to control crowding, mitigate over-usage, and recover operating costs.

On October 15, 2020 the CAC directed staff to develop a comprehensive financial analysis of the Recreation and Special Events Department operating budget including current chargeable service fees, resident user versus monthly manor assessment costs and alternate revenue sources.

DISCUSSION

At the April 15, 2021 CAC meeting, staff presented the Recreation and Special Events Department Financial Analysis to facilitate the committee's discussion of fee sharing objectives, facility utilization, revenue and operating expenses. The CAC identified three fees that are low to compared to market comparisons:

1. Facility lockers;
2. Golf driving range;
3. Caterers servicing club/organization and resident private parties at GRF facilities; and
4. Storage areas.

At the May 13, 2021 CAC meeting, the committee recommended the following increases, subject to Finance Committee affirmation and board approval:

Table 1: Proposed 2022 Locker, Golf Driving Range, and Catering Fees

Description	2021 Annual Fee	2022 Proposed Fee
Lockers:		
Clubhouse 1 billiard room	\$10	\$25
PAC Billiard room	\$9	\$25
Clubhouse 4 outside lockers	\$13	\$25
Clubhouse 4 inside jewelry	\$8	\$25
Community Center table tennis	\$11	\$25

Description	2021 Annual Fee	2022 Proposed Fee
Golf Driving Range:		
Quarter bucket of balls	\$1	\$2
Small bucket of balls	\$2	\$4
Large bucket of balls	\$3	\$6
Catering fee:		
Plate	\$1	\$2

In addition, staff was directed to identify and recommend rental fees for storage areas at clubhouses currently utilized by clubs without a fee. At the June 10, 2021 CAC meeting, staff presented storage areas currently utilized by clubs without a fee (Attachment 2). The CAC recommended the following new storage descriptions and fees, subject to affirmation by the Finance Committee and board approval:

Table 2: Proposed 2022 Storage Areas Fees

Description	2021 Annual Fee	2022 Proposed Fee
Storage areas:		
Small (12" x 24" x 20" & up)	---	\$25
Medium (30" x 24" x 30" & up)	---	\$50
Large (5' x 5' & up)	---	\$100

At the June 23, 2021 Finance Committee meeting, the committee affirmed the CAC recommendation of the fee increases for facility lockers, golf driving range, caterers servicing club/organizations and resident private parties, and club storage areas beginning January 1, 2022.

FINANCIAL ANALYSIS

Increasing fees provides additional revenue and assists keeping assessments low. Based upon 2019 actuals and utilization, the proposed fee increases would generate approximately \$108,250 in additional revenue:

Description	Projected Additional Annual Revenue
Lockers	\$6,610
Golf driving range:	
Quarter bucket of balls	\$32,700
Small bucket of balls	\$28,440
Large bucket of balls	\$22,300
Catering fee	\$12,000
Storage areas	\$6,200
Total	\$108,250

Prepared By: Jennifer Murphy, Recreation Manager

Reviewed By: Brian Gruner, Recreation and Special Events Director
Steve Hormuth, Interim Finance Director
Siobhan Foster, COO

ATTACHMENT(S)

ATT1: Resolution 90-12-132 (guidelines for shared costs and fees); resolution 90-18-03 (golf fees); resolution 90-12-12 (locker rental fees); resolution 90-16-18 (catering fee)

ATT2: Facility Locker and Storage Analysis

ATT3: Community Activity Committee Endorsement

ATT4: Finance Committee Endorsement

ATT5: Resolution 90-21-XX

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ATTACHMENT 1
RESOLUTION 90-12-132

GUIDELINES FOR SHARED COSTS AND FEES

RESOLVED, November 6, 2012, that the following Guidelines for the sharing of costs and for the levying and collection of fees reflect the policies and practices which have developed over the history of Laguna Woods Village. The Guidelines are subject to change from time to time at the discretion of the Golden Rain Foundation Board of Directors (GRF).

A. General Principles and the Shared Cost Concept:

- I. Shared costs are costs of furnishing, maintaining, or operating facilities and services which all Laguna Woods Village residents use or enjoy, or have the right to use or enjoy. They are costs budgeted as Golden Rain Foundation operating or reserve expenditures shared equally throughout Laguna Woods Village by manor. The monthly assessment by each manor ownership reflects an equal portion of these costs per the amended Trust Agreement dated March 30, 1964, Paragraph 6: "Golden Rain costs shall be included in monthly assessment on a pro-rata basis to members of respective corporations."

- II. Reasonable fees may be imposed pursuant to the Trust Agreement, as amended.

B. Exceptions to the Shared Cost Concept:

I. Utilization Control

In order to control crowding, to minimize over-usage, or to impose reasonable limitations on guests, fees may be imposed on users of a shared cost facility or service.

II. Financial Support of a Facility/Service

Reasonable fees may be imposed on the users of a new or existing shared cost facility or service if GRF determines that fees would be appropriate to help offset costs and reduce assessments.

III. Exclusive Use of Facility by Resident

Where only a small number of residents are allowed access to a facility, GRF may impose a fee to recover certain costs of operating that facility.

C. Special Facilities:

Since the inception of Laguna Woods Village, two facilities have consistently been declared to be free from the imposition of fees for use thereof by Laguna Woods Village residents.

- I. The first of such special facilities is the aquatics and necessary related facilities. The special classification of aquatics derives from the view traditionally held by the Laguna Woods Village community that the "swimming pool" is an integral part of residential real

property.

II. The second such special facility is the Laguna Woods Village Transportation System. Its special classification derives from assurances of the original developer that the community bus system would furnish certain fare-free bus transportation to Laguna Woods Village residents. Rendition of this free bus service has been endorsed and continued by the first and subsequently elected Golden Rain Foundation Boards of Directors.

WHEREAS, according to Resolution 90-12-132, which established guidelines for shared costs and fees, certain fees can be imposed upon users of various recreational facilities in order to control crowding and minimize over-usage, and to recover operating costs; and

WHEREAS, by way of Resolution 90-06-32, the Board of Directors adopted a Resident Division Fee Schedule which lists fees charged to residents and non-residents to use GRF shared facilities;

NOW THEREFORE BE IT RESOLVED, January xx, 2013, that the Board of Directors of the Corporation hereby adopts the GRF Pricing policy relative to Garden Center Fees:

Garden Center Rental Pricing Policy

- A Garden Plot Rental Fee shall be charged, annually, for each type of plot (Vegetable Plot, Tree Plot, and Shade House Plot)
- The Garden Plot Rental Fee, rounded up to the nearest dollar, shall be based on the estimated annual per square foot cost of the facility applied to the maximum square feet per size category of Vegetable plots and the average square feet for Tree and Shade House plots; and will be adjusted annually on the basis of annual operational costs, capital costs, and the percentage(s) shared (subsidized) by the community at large as illustrated in the table below:

Plot	Percentage Shared by the Community*
Vegetable Plots, 0-200 Sq.Ft.	70
Vegetable Plots, 201-400 Sq.Ft.	70
Vegetable Plots, 401-600 Sq.Ft.	70
Tree Plots	90
Shade House Plots	70

*Per Resolution G-89-115, Guidelines for Shared Costs & Fees, 1 % to 99%

- The GRF Board of Directors will periodically review the estimated annual cost of each plot type and determine what shared percentage to apply in order to maintain an equitable and reasonable division between the user and the monthly assessment (per Resolution 90-12-132, Guidelines for Shared Costs and Fees)

RESOLVED FURTHER, that rototilling and plot clean-up services will become chargeable services and shall be removed from the Fee Schedule; and

RESOLVED FURTHER, that Resolution 90-06-32 adopted May 2, 2006 is hereby amended (Resident Division Fee Schedule); and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

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RESOLUTION 90-18-03
Golf Fees Pricing Policy

WHEREAS, according to Resolution 90-12-132, which established guidelines for shared costs and fees, certain fees can be imposed upon users of various recreational facilities in order to control crowding and minimize over-usage, and to recover operating costs; and

WHEREAS, the Board of Directors may periodically review the fees and make adjustments for reasons defined in the Shared Cost Guidelines; and

NOW THEREFORE BE IT RESOLVED, January 2, 2018, that the Board of Directors of the Corporation hereby introduces the following policy for golf fees and amounts set forth on the attached Schedule of Golf Fees:

Cart Fees

- A Cart Rental Fee shall be charged to residents and their guests who wish to use a GRF-owned golf cart or pull cart; a Cart Registration Fee shall be charged for the use of a golf cart not owned by GRF.

Club Rental Fees

- A Club Rental Fee shall be charged to residents and their guests who wish to use a GRF-owned set of golf clubs.

Driving Range Fees

- A Bucket Fee shall be charged to residents and their guests for hitting a bucket of balls on the Driving Range.

Greens Fees, 27-Hole Course

- Greens Fees shall be charged to residents and their guests per round of golf.
- Greens Fee amount shall be set according to the attached schedule for Residents and Guests.

Greens Fees, 9-Hole Course

- Greens Fees shall be charged to residents and their guests per round of golf.
- Greens Fee amount shall be set according to the attached schedule for Residents and Guests.

RESOLVED FURTHER, that Resolution 90-13-10 adopted February 5, 2013, is hereby superseded and canceled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized, on behalf of the Corporation, to carry out this resolution.

NOVEMBER Initial Reading

30-days notification to comply with Civil Code §4360 has been satisfied.

SCHEDULE OF GOLF FEES

Adopted by Resolution 90-18-03

DESCRIPTION	2017 Fee	2018 Fee
Carts & Clubs		
Cart Registration, Single Use	\$8.00	\$8.00
Cart Registration, Annual Pass	\$60.00	\$60.00
Cart Rental, 18 Holes	\$15.00	\$15.00
Cart Rental, 9 Holes	\$8.00	\$8.00
Cart Rental, Hand Pulled	\$1.00	\$1.00
Club Rental	\$25.00	\$25.00
Club Storage (locker), Annual Fee	\$45.00	\$45.00
Club Storage (locker) , Monthly	\$12.00	\$12.00
Driving Range		
Driving Range, Large Bucket	\$3.00	\$3.00
Driving Range, Small Bucket	\$2.00	\$2.00
Driving Range, Quarter Bucket	\$1.00	\$1.00
Greens Fee, 27 Hole Course, 18 Holes		
Residents	\$11.00	\$16.00
Guests, Weekday	\$35.00	\$35.00
Guests, Weekend	\$55.00	\$55.00
Greens Fee, 27 Hole Course, 9 Holes		
Residents	\$6.00	\$8.00
Guests, Weekday	\$18.00	\$18.00
Guests, Weekend	\$28.00	\$28.00
Greens Fee, Par 3 Course, 18 Holes		
Residents	\$8.00	\$10.00
Guests	\$16.00	\$16.00
Greens Fee, Par 3 Course, 9 Holes		
Residents	\$4.00	\$6.00
Guests	\$7.00	\$8.00

RESOLUTION 90-12-12

WHEREAS, according to Resolution G-89-115, which established guidelines for shared costs and fees, certain fees can be imposed upon users of various recreational facilities in order to control crowding and minimize over-usage, and to recover operating costs; and

WHEREAS, by way of Resolution 90-06-32, the Board of Directors adopted a Recreation Division Fee Schedule which lists fees charged to residents and non-residents to use GRF shared facilities; and

NOW THEREFORE BE IT RESOLVED, February 7, 2012, that the Board of Directors of the Corporation hereby adopts the GRF Pricing policy relative to Locker Rental Fees:

Locker Rental Fees

- A Locker Rental Fee shall be charged, annually, for each type of locker for which a fee is associated per Recreation Division Policy Section II, Paragraph XIII.I.1.a – e.
- The fee shall be based on the annualized estimated replacement cost, the estimated annual maintenance and administrative costs, and 1% shared (subsidized) by the community at large, and rounded up to the nearest dollar.
- The fee will be adjusted annually on the basis of changes to the estimated replacement, maintenance, and administrative costs, and percentage(s) shared by the community at large.
- The GRF Board of Directors will periodically review the estimated annual cost of each locker type and determine what shared percentage to apply in order to maintain an equitable and reasonable division between the user and the monthly assessment (per Resolution G-89-115, Guidelines for Shared Costs and Fees).

RESOLVED FURTHER, that Resolution 90-06-32 adopted May 2, 2006 is hereby amended (Recreation Division Fee Schedule) as to the Locker Rental Fees, and Resolution 90-10-103 adopted December 7, 2010 is hereby superseded and cancelled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Without objection, the reading of the resolution approving the revised Recreation Division Policy with respect to "Section III.XXV.A.14 – Golf Facilities" which was postponed from last month to satisfy the 30-day notification requirement was waived.

A motion was made and seconded to approve the resolution and Director Dvorak provided a brief summary of the resolution.

By a vote of 10-0-0, the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-16-18

Increase Catering Fee

WHEREAS, GRF currently charges caterers servicing club/organization and resident private parties a caterers' fee of \$0.80 per plate when providing services within GRF facilities; and

WHEREAS, this fee has not been changed since at least 2007;

NOW THEREFORE BE IT RESOLVED, April 5, 2016, the catering fee is hereby increased to \$1.00 per plate and this fee will be automatically ~~increased by 10% on January 1, 2017~~ reviewed and each year thereafter.

RESOLVED FURTHER, that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

Director Troutman read a proposed a resolution to approve charging a \$25 kitchen fee when the kitchen is used for meal preparation/service while renting a small dining room and a \$50 kitchen fee, shall be charged while renting a large dining room or main lounge, which was postponed in March to satisfy the 30-Day notification to comply with Civil Code §4360. Director Troutman moved to approve the resolution. Director Johnston seconded the motion. Discussion ensued.

Member Maxine McIntosh (68-C), Maggie Blackwell (71-D) and Gail Gomez (4013-3B) commented on the resolution.

Without objection the Board agreed to clarify the intent of the resolution by adding "when major appliances in the kitchen are used" to the resolution.

By a vote of 8-1-0 (Director Beckett opposed) the motion carried and the Board approved the following resolution:

ATTACHMENT 2

Laguna Woods Village Storage Report						
Facility	Location	Storage Type	Size	Used By	Proposed Rental Fee	Facility Impact
Clubhouse 1						
\$1,600 total projected revenue	Main Ballroom	Open Storage	Large	Garden Club	\$100	High- Clubs Take Away Space From GRF Facility Programing
			Large	Players Club	\$100	
			Large	Reform Temple	\$100	
			Large	Folk Dancers	\$100	
			Large	Mac Club	\$100	
			Large	Joyful Christians	\$100	
	Dining Room 2					
		Cabinet A	Small	Empty	\$25	Minimal
		Cabinet B	Small	Discovering Documenterie	\$25	Minimal
		Cabinet E	Small	Rock and Rollers	\$25	Minimal
		Cabinet F	Small	Empty	\$25	Minimal
		Cabinet G	Small	Bunco	\$25	Minimal
		Cabinet H	Small	NARF	\$25	Minimal
		Cabinet I	Small	Taiwanese Club	\$25	Minimal
		Cabinet J	Small	Mayflower Church	\$25	Minimal
		Cabinet K	Small	Empty	\$25	Minimal
		Cabinet L	Small	TOPS	\$25	Minimal
		Cabinet M	Small	Square Dancers	\$25	Minimal
		Cabinet N	Small	Discussion Club	\$25	Minimal
		Cabinet O	Small	America Italia Club	\$25	Minimal
		Cabinet P	Small	Pinnacle Club	\$25	Minimal
		Cabinet Q	Small	Unkown		
	Dining Room 3					
		Cabinet A	Small	Canine Club	\$25	Minimal
		Cabinet B	Small	Empty	\$25	Minimal
		Cabinet C	Small	Reform Temple	\$25	Minimal
		Cabinet F	Small	American Italian Club	\$25	Minimal
		Cabinet G	Small	Empty	\$25	Minimal
		Cabinet H	Small	Joyful Christian	\$25	Minimal
		Cabinet I	Small	Archery Club	\$25	Minimal
		Cabinet J	Small	Joyful Christian	\$25	Minimal
		Cabinet K	Small	American Italian Club	\$25	Minimal
		Cabinet L	Small	American Italian Club	\$25	Minimal
Facility	Location	Storage Type	Size	Used By	Proposed Rental Fee	Facility Impact
Clubhouse 1 Cont.						
		Cabinet M	Small	American Italian Club	\$25	Minimal
		Cabinet N	Small	American Italian Club	\$25	Minimal
		Cabinet O	Small	Empty	\$25	Minimal
		Cabinet P	Small	Rainbow Club	\$25	Minimal
		Cabinet Q	Small	Porcelain/China Painters	\$25	Minimal
		Storage Room	Small	American Legion	\$25	No Additional Space in Room
	Art Room					
		Kitchen Cabinet	Small	Reform Temple	\$25	Minimal
		Kitchen Cabinet	Small	Emeritus	\$25	Minimal
		Kitchen Cabinet	Small	Emeritus	\$25	Minimal
		Organ	Large	Mayflower Church	\$100	
	Multi Purpose					
		Rolling Cabinet	Medium	Karaoke Club- Private	\$50	Medium
	By Mini Gym					
		2 Metal Cabinet	Medium	Mayflower Church	\$50	Minimal

GRF Board of Directors
Proposed 2022 Locker, Golf Driving Range, Caterer and Storage Area Fees
July 6, 2021
Page 15

Facility	Location	Storage Type	Size	Used By	Proposed Rental Fee	Facility Impact
PAC						
\$2,300 total projected revenue	Kitchen 1					
	34 Cabinets	Small	29 Rented-Variou s Clubs	\$25	Minimal	
	Kitchen 2					
	34 Cabinets	Small	28 Various Clubs	\$25	Minimal	
Notes: A total of 11 cabinets not used by clubs.						
	Dining Room 1					
	6 Cabinets	Medium	1 Rented- Spiritual Living	\$50	Minimal	
	Dining Room 2					
	6 Cabinets	Medium	2 Rented- Camera Club	\$50	Minimal	
			1st Christian Church		Minimal	
Notes: A total of 9 cabinets not used by clubs.						
Facility	Location	Storage Type	Size	Used By	Proposed Rental Fee	Facility Impact
Clubhouse 4						
	Old Bridge Room					
		Entire Room	Large	Clown Alley	No Fee- Club Owned	
				Old Pros	No Fee- Club Owned	
Facility	Location	Storage Type	Size	Used By	Proposed Rental Fee	Facility Impact
Clubhouse 5						
\$1,050 total projected revenue	Back Stage	7 Cabinets	Medium	Chicago Club	\$50	Minimal
			Medium	Boomers Club	\$50	Minimal
			Medium	New York Club	\$50	Minimal
			Medium	Hadassah Club	\$50	Minimal
			Medium	Aliso Club	\$50	Minimal
			Medium	American Ballroom	\$50	Minimal
			Medium	California Club	\$50	Minimal
		4 Cabinets	Medium	Republican Club	\$50	Minimal
			Medium	Nifty's Club	\$50	Minimal
			Medium	National Counsel	\$50	Minimal
			Medium	New Jersey Club	\$50	Minimal
		2 Cabinets	Medium	ORT	\$50	Minimal
			Medium	Komedy Club	\$50	Minimal
	Room 1	8 Cabinets	Medium	RUMI Class	\$50	Minimal
			Medium	Scrabble	\$50	Minimal
			Medium	HUR Bible Study	\$50	Minimal
			Medium	City of Hope	\$50	Minimal
			Medium	Greek Club	\$50	Minimal
			Medium	ARMID	\$50	Minimal
			Medium	From The Wings	\$50	Minimal
			Medium	Men's Reform Temple	\$50	Minimal

GRF Board of Directors
Proposed 2022 Locker, Golf Driving Range, Caterer and Storage Area Fees
July 6, 2021
Page 16

Facility	Location	Storage Type	Size	Used By	Proposed Rental Fee	Facility Impact
Clubhouse 6						
\$450 total projected revenue	Store room	5 Cabinets	Medium	Republican Club	\$50	Minimal
			Medium	Bommer Club	\$50	Minimal
			Medium	German Club	\$50	Minimal
			Medium	Garden Club	\$50	Minimal
			Medium	Disaster Storgage	\$50	Minimal
	Kitchen					
			Medium	Japanese Club	\$50	Minimal
			Medium	Topic Masters	\$50	Minimal
		4 Cabinets	Medium	RV Wheelers	\$50	Minimal
			Medium	Dutch Club	\$50	Minimal
			Medium	Open	\$50	Minimal
			Medium	Open	\$50	Minimal
			Medium	Korean Club	\$50	Minimal
			Medium	Hadassah	\$50	Minimal
Facility	Location	Storage Type	Size	Used By	Proposed Rental Fee	Facility Impact
Clubhouse 7						
\$500 total projected revenue	Coat Room	2 Cabinets	Small	Ballroom Dance	\$25	Medium- Most of Coat Room is Used for Club Storage Leaving Limited Space for Operational Uses
	Kitchen	1 Cabinet	Small	Ballroom Dance	\$25	
	Coat Room	1 Cabinet	Small	City Of Hope	\$25	
	Coat Room	1 Cabinet	Small	Korean American	\$25	
	Coat Room	1 Cabinet	Small	Womens' 9 Hole Golf	\$25	
	Coat Room	1 Cabinet	Small	Life After Life	\$25	
	Coat Room	1 Cabinet	Small	Crazy Quilters	\$25	
	Coat Room	1 Cabinet	Small	Garden Center	\$25	Medium
	Coat Room	1 Cabinet	Small	Village Church	\$25	Medium
	Kitchen	1 Cabinet	Small	Taiwanese Club	\$25	Medium
	Kitchen	2 Cabinets	Small	Cribbage Club	\$25	Medium
	Kitchen	1 Cabinet	Small	Concerned Citizens	\$25	Medium
	Kitchen	1 Cabinet	Small	Square Dance Club	\$25	Medium
	Kitchen	1 Cabinet	Small	Entre N Bridge	\$25	Medium
(freestanding)	Pantry	1 Cabinet	Large	Village Church	\$100	

GRF Board of Directors
Proposed 2022 Locker, Golf Driving Range, Caterer and Storage Area Fees
July 6, 2021
Page 17

Facility	Location	Storage Type	Size	Used By	Proposed Rental Fee	Facility Impact
Village Greens						
\$300 total projected revenue	Room 1					
		Closet	Large	18 Hole Men's Club	\$100	None
	Room 2					
		Closet	Large	9 Hole Men and Women	\$100	None
	Room 3					
		Closet	Large	18 Hole Women's Club	\$100	None
	Paddle Tennis/ Pickle Ball Courts					
		Shed	Large	Both Clubs	No Fee- Club Owned	Minimal
		Bin	Medium	Both Clubs	No Fee- Club Owned	Minimal
		Bin	Medium	Both Clubs	No Fee- Club Owned	Minimal
		Bin	Medium	Both Clubs	No Fee- Club Owned	Minimal
		Bin	Medium	Both Clubs	No Fee- Club Owned	Minimal
Legend						
Minimal- Does not affect operations						
Medium- Operations are hindered; lose of space for operational storage						
High- severely impacts operations; restrictive programing due to lack of storage						
Highlights- offers explanation on various issues to the specific clubhouse						
Storage Size Table						
Small	12x 24x20 & up			Total projected annual revenue		
Medium	30x24x30 & up			\$6,200		
Large	5 ft x 5 ft & up					

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Attachment 3

ENDORSEMENT (to Finance Committee)

Proposed 2022 Locker, Golf Driving Range, Caterer and Storage Area Fees

Authorize the Community Activities Committee recommendation to approve the proposed fee increases for facility lockers, golf driving range, caterers servicing club/organizations and resident private parties, and club storage areas beginning January 1, 2022.

A motion was made to recommend board approval of the proposed fee increases for facility lockers, golf driving range, caterers servicing club/organizations and resident private parties, and club storage areas beginning January 1, 2022.

Motion passed unanimously.

Attachment 4

ENDORSEMENT (to Board)

Proposed 2022 Locker, Golf Driving Range, Caterer and Storage Area Fees

Authorize the Finance Committee recommendation to approve the proposed fee increases for facility lockers, golf driving range, caterers servicing club/organizations and resident private parties, and club storage areas beginning January 1, 2022.

A motion was made to recommend board approval of the proposed fee increases for facility lockers, golf driving range, caterers servicing club/organizations and resident private parties, and club storage areas beginning January 1, 2022.

Motion passed without objectio



Attachment 5

RESOLUTION 90-20-XX

Proposed 2022 Locker, Golf Driving Range, Caterer and Storage Area Fees

WHEREAS, resolutions 90-12-132, 90-18-03, 90-12-12 and 90-16-18 established guidelines for shared costs and fees; certain fees can be imposed upon users of various recreational facilities to control crowding, mitigate over-usage, and recover operating costs; and;

WHEREAS, on October 15, 2020 the Community Activities Committee (CAC) directed staff to develop a comprehensive financial analysis of the Recreation and Special Events Department operating budget including current chargeable service fees, resident user versus monthly manor assessment costs and alternate revenue sources; and;

WHEREAS, at the April 15, 2021 CAC meeting, staff presented the Recreation and Special Events Department Financial Analysis to facilitate the committee's discussion of fee sharing objectives, facility utilization, revenue and operating expenses. The CAC identified three fees that are low to compared to market comparisons:

1. Facility lockers;
2. Golf driving range;
3. Caterers servicing club/organization and resident private parties at GRF facilities; and
4. Storage areas; and

WHEREAS, at the May 13, 2021 CAC meeting, the committee recommended the following increases, subject to Finance Committee affirmation and board approval:

Table 1: Proposed 2022 Locker, Golf Driving Range, and Catering Fees

Description	2021 Annual Fee	2022 Proposed Fee
Lockers:		
Clubhouse 1 billiard room	\$10	\$25
PAC Billiard room	\$9	\$25
Clubhouse 4 outside lockers	\$13	\$25
Clubhouse 4 inside jewelry	\$8	\$25
Community Center table tennis	\$11	\$25
Golf Driving Range:		
Quarter bucket of balls	\$1	\$2
Small bucket of balls	\$2	\$4
Large bucket of balls	\$3	\$6

Description	2021 Annual Fee	2022 Proposed Fee
Catering fee: Plate	\$1	\$2

; and

WHEREAS, in addition, staff was directed to identify and recommend rental fees for storage areas at clubhouses currently utilized by clubs without a fee. At the June 10, 2021 CAC meeting, staff presented storage areas currently utilized by clubs without a fee. The CAC recommended the following new storage descriptions and fees, subject to affirmation by the Finance Committee and board approval:

Table 2: Proposed 2022 Storage Areas Fees

Description	2021 Annual Fee	2022 Proposed Fee
Storage areas:		
Small (12" x 24" x 20" & up)	---	\$25
Medium (30" x 24" x 30" & up)	---	\$50
Large (5' x 5' & up)	---	\$100

; and

WHEREAS, increasing fees provides additional revenue and assists keeping assessments low. Based upon 2019 actuals and utilization, the proposed fee increases would generate approximately \$108,250 in additional revenue:

Description	Projected Additional Annual Revenue
Lockers	\$6,610
Golf driving range:	
Quarter bucket of balls	\$32,700
Small bucket of balls	\$28,440
Large bucket of balls	\$22,300
Catering fee	\$12,000
Storage areas	\$6,200
Total	\$108,250

WHEREAS, at the June 23, 2021 Finance Committee meeting, the committee affirmed the CAC recommendation of the fee increases for facility lockers, golf driving range, caterers servicing club/organizations and resident private parties, and club storage areas beginning January 1, 2022; and

NOW THEREFORE BE IT RESOLVED, July 6, 2021, the Board of Directors of this Corporation hereby introduces approval of the fee increases for facility lockers, golf driving range, caterers servicing club/organizations and resident private parties, and club storage areas beginning January 1, 2022; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

JULY Initial Notification

Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement to comply with Civil Code §4360.

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GRF Financial Report

As of May 31, 2021



INCOME STATEMENT (in thousands)	ACTUAL
Assessment Revenue	\$13,092
Non-Assessment Revenue	\$4,598
Total Revenue	\$17,690
Total Expense	16,414
Net Revenue/(Expense)	\$1,276

GRF Financial Report

As of May 31, 2021



OPERATING ONLY INCOME STATEMENT (in thousands)	ACTUAL
Assessment Revenue	\$11,882
Non-Assessment Revenue	\$3,266
Total Revenue	\$15,148
Total Expense ¹	\$14,381
Operating Surplus	\$767

1) excludes depreciation

GRF Financial Report

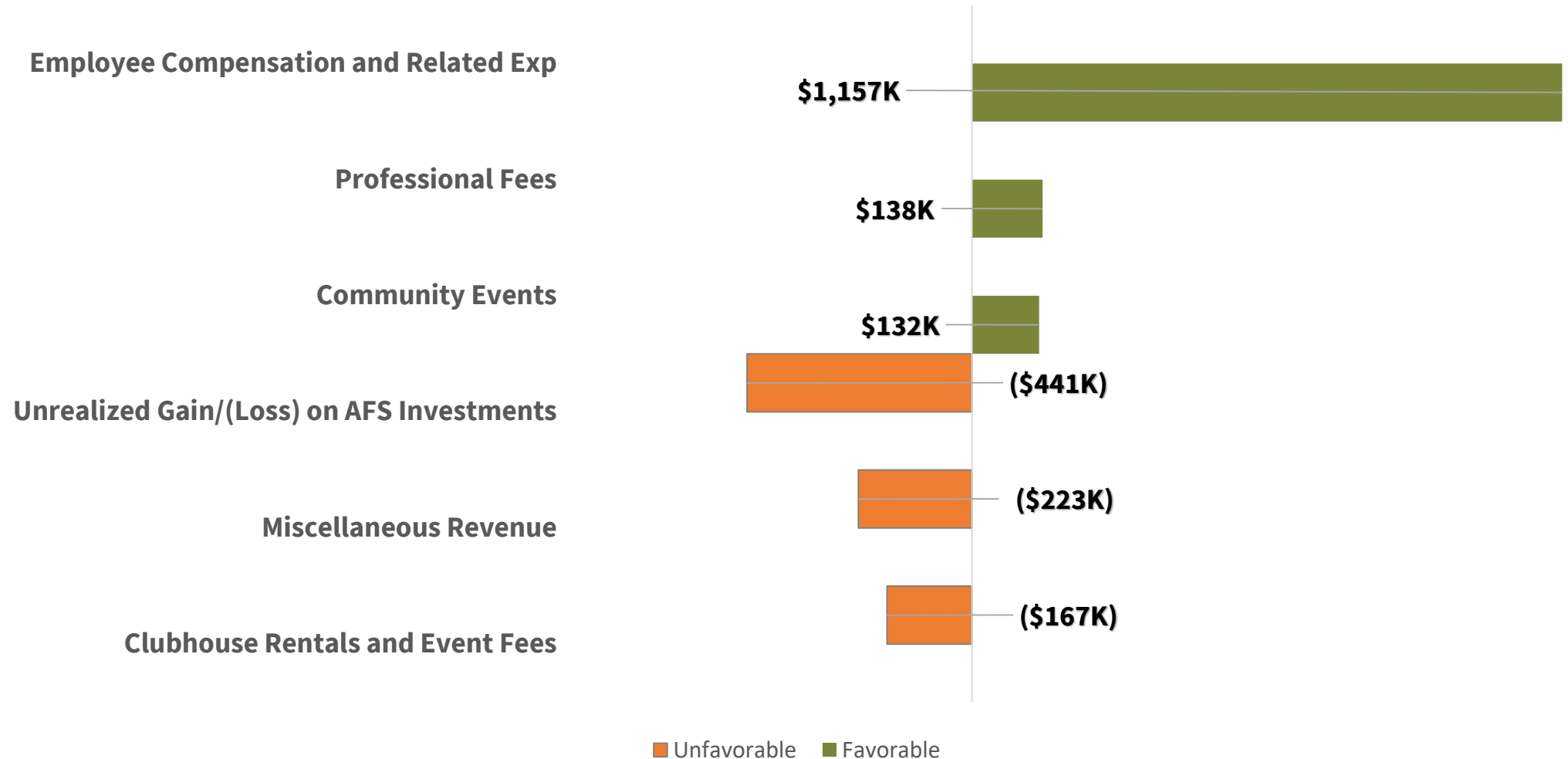
As of May 31, 2021



INCOME STATEMENT (in Thousands)	ACTUAL	BUDGET	VARIANCE B/(W)
Assessment Revenue	\$13,092	\$13,092	\$0
Non-Assessment Revenue	\$4,598	\$5,410	(\$812)
Total Revenue	\$17,690	\$18,502	(\$812)
Total Expense	\$16,414	\$18,048	\$1,634
Net Revenue/(Expense)	\$1,276	\$454	\$822

GRF Financial Report

As of May 31, 2021

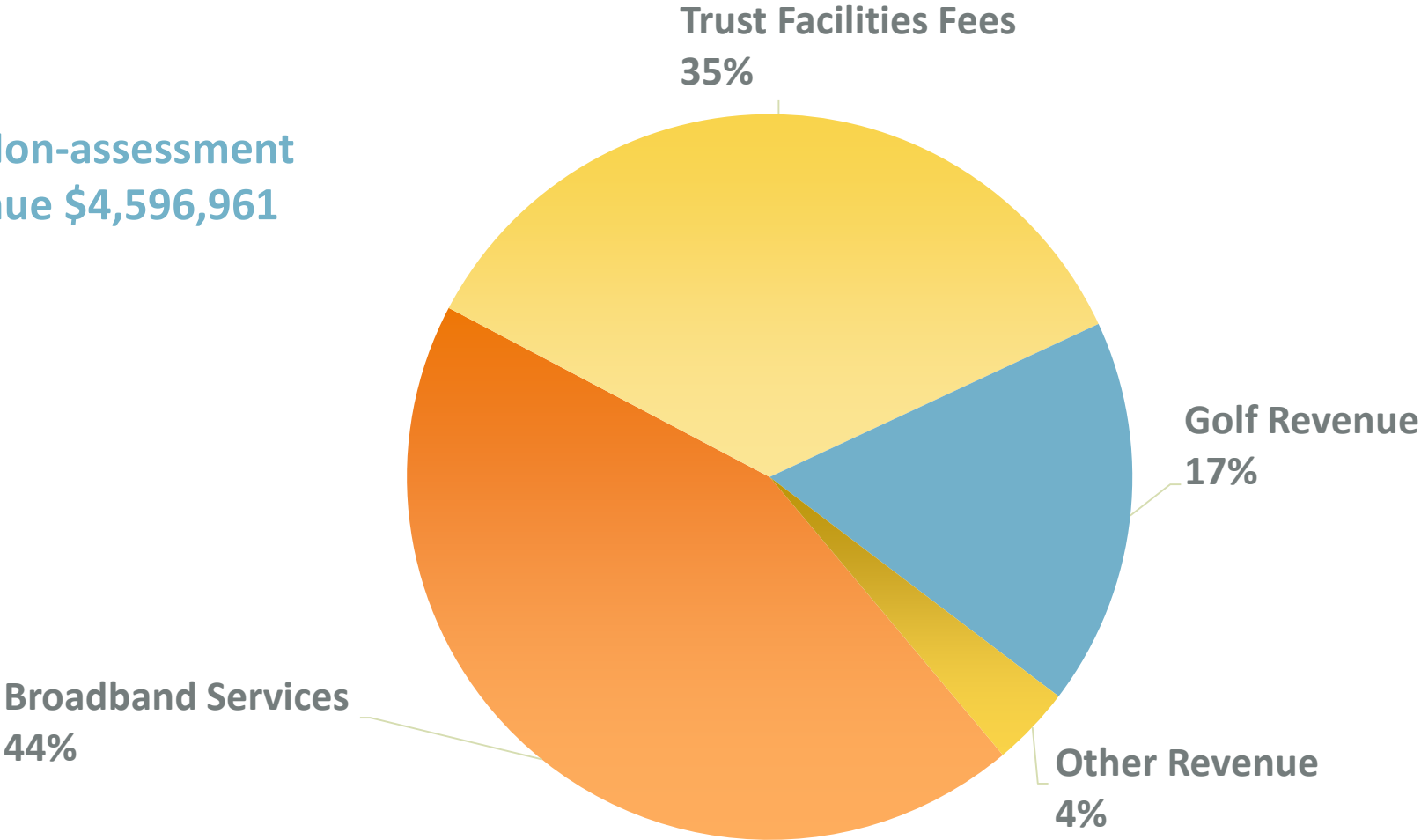


GRF Financial Report

As of May 31, 2021



**Total Non-assessment
Revenue \$4,596,961**



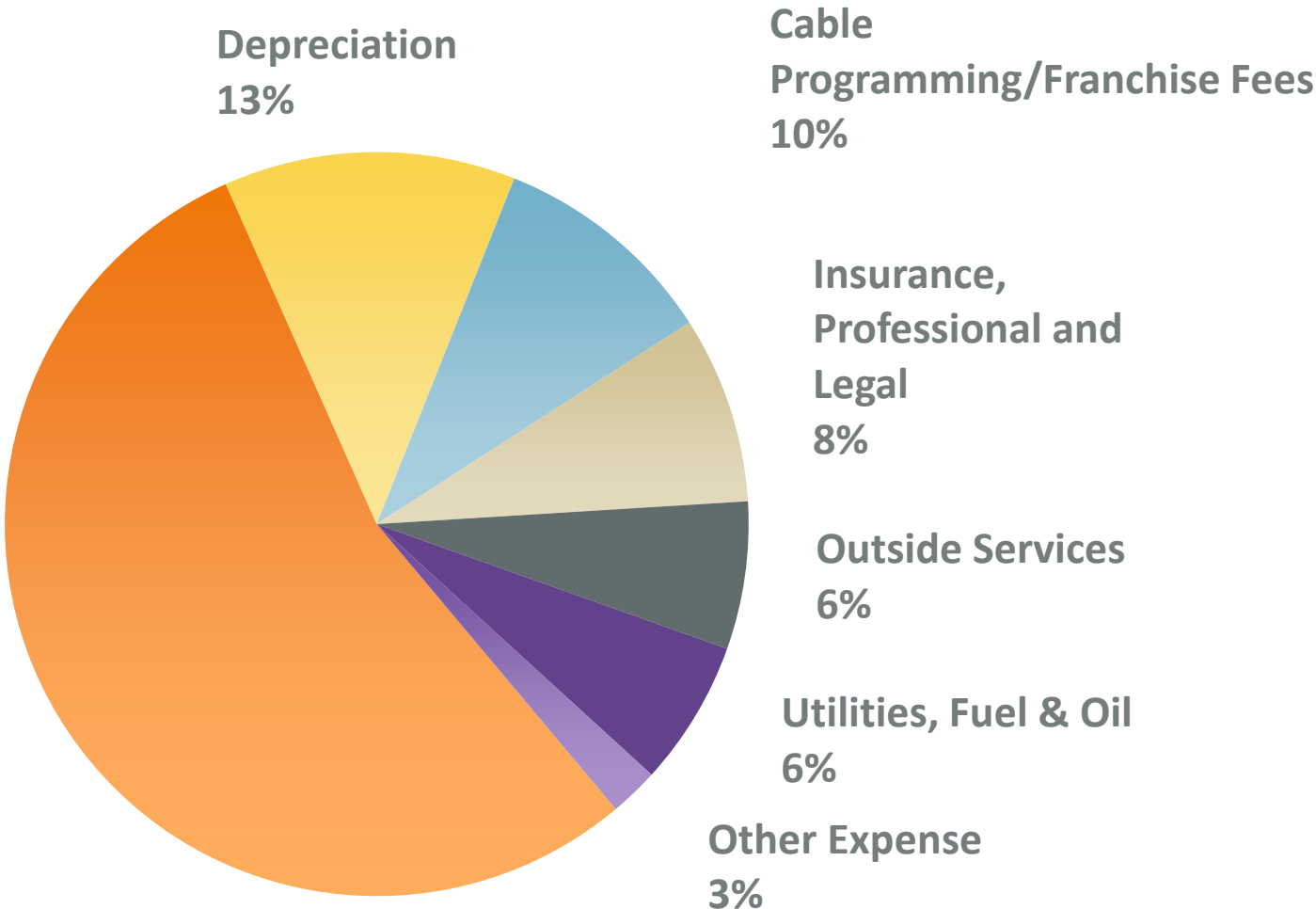
GRF Financial Report

As of May 31, 2021



Total Expenses
\$16,413,832

**Employee
Compensation &
Related Exp**
54%

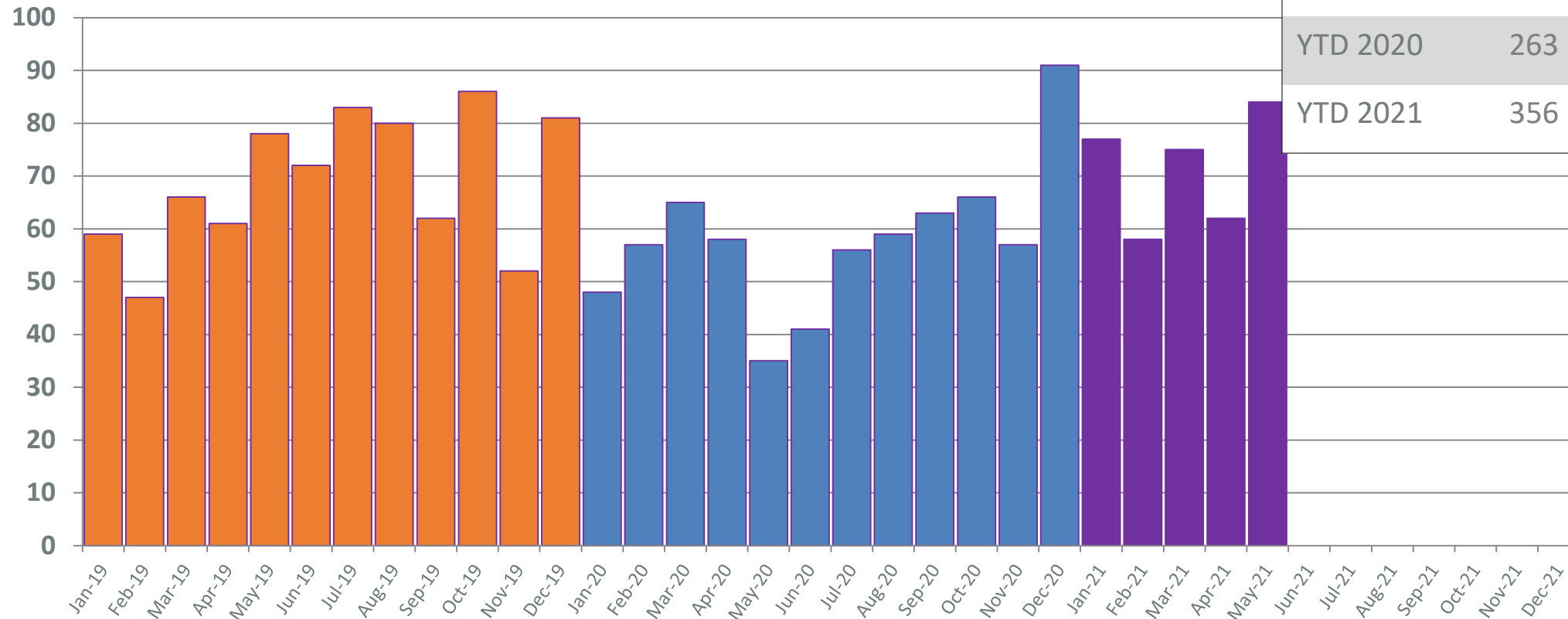


GRF Financial Report

As of May 31, 2021



Resale History — Consolidated



	NO. OF RESALES	AVG. RESALE PRICE
YTD 2019	311	\$307,379
YTD 2020	263	\$293,643
YTD 2021	356	\$341,151

GRF Financial Report

As of May 31, 2021



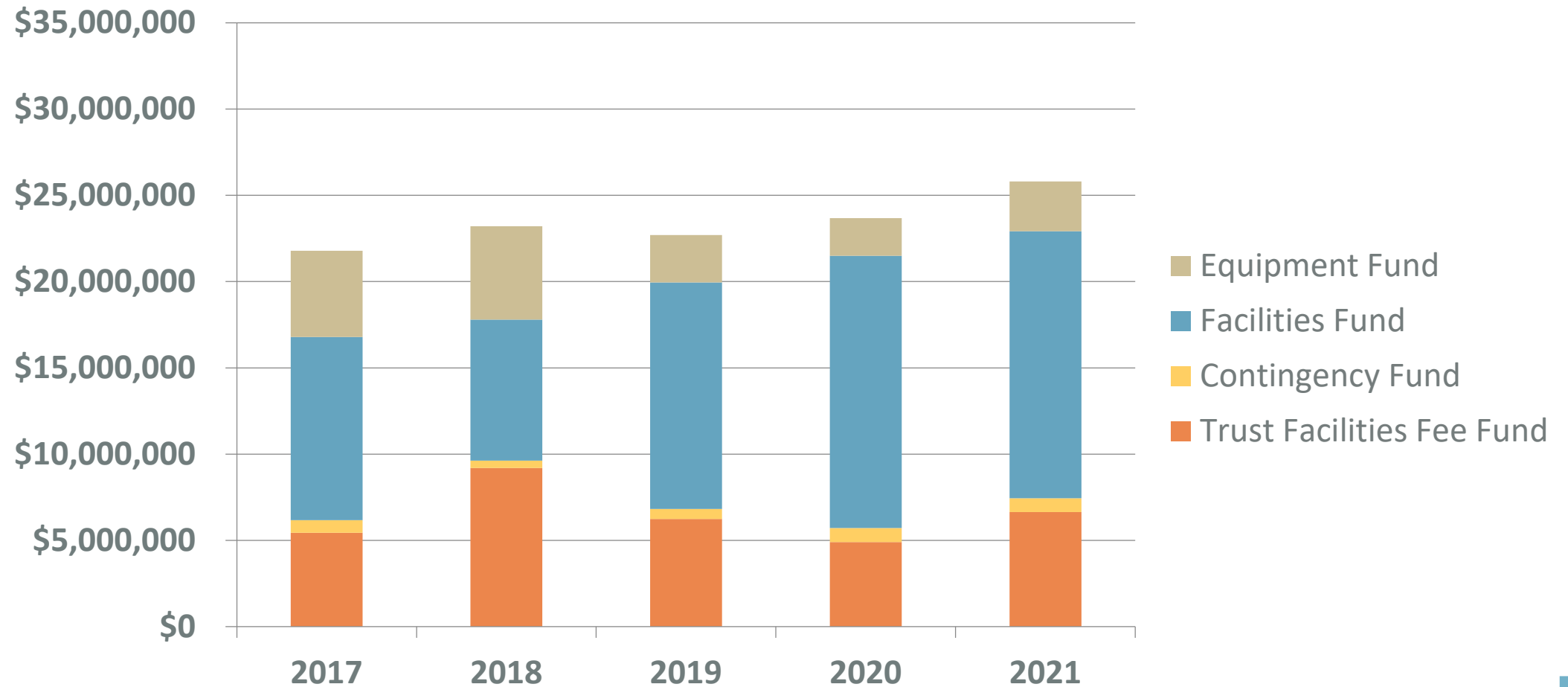
FUND BALANCES (in thousands)	ENDING BALANCE	WORK IN PROGRESS	ADJUSTED BALANCES
Equipment	\$4,866	\$1,975	\$2,891
Facilities	18,724	3,236	15,488
Contingency	1,101	300	801
Trust Facilities Fees	6,631	0	6,631
TOTAL	\$31,322	\$5,511	\$25,811

GRF Financial Report

As of May 31, 2021



Adjusted Fund Balances



GRF Financial Report

As of May 31, 2021



Adjusted Fund Balances

FUND ENCUMBRANCES (in thousands)		
	Total Appropriations	Remaining Encumbrance
Aquatics & Fitness	\$352	\$56
Broadband Services	728	613
Clubhouses	3,247	1,559
Computers	1,098	671
Community Center	619	288
Energy Projects	850	240
Golf Facilities	687	631
Landscaping	495	492
Other Equipment	300	235
Other GRF Facilities	1,831	1,210
Paving	879	879
Security	399	283
Vehicles	1,965	1,314
TOTAL	\$13,450	\$8,471



FINANCE COMMITTEE MEETING
REPORT OF THE REGULAR OPEN SESSION

Wednesday, June 23, 2021 – 1:30 p.m.
Virtual Meeting

MEMBERS PRESENT: James Hopkins, Chair; Gan Mukhopadhyay, Egon Garthoffner, Steve Parsons, Robert Mutchnick, Deborah Dotson, Azar Asgari, Carl Randazzo, Rosemarie diLorenzo

MEMBERS ABSENT: Al Amado

STAFF PRESENT: Steve Hormuth, Jose Campos, Jeff Parker Grant Schultz, Brian Gruner, Eileen Paulin,

OTHERS: VMS – Juanita Skillman, Stefanie Brown,
GRF – Sue Stephens, Jon Pearlstone, Yvonne Horton, Joan Milliman
United – Dick Rader
Third – Lynn Jarrett, Annie McCary, Craig Wayne Advisor

Call to Order

Director James Hopkins, Treasurer, chaired the meeting and was called to order at 1:30pm.

Acknowledgement of Media

The meeting was streamed online via Granicus.

Approval of Meeting Agenda

The meeting agenda was approved without exception.

Approval of the Regular Meeting Report of April 21, 2021

The meeting report was approved without exception.

Chair Remarks

Director Hopkins commented the purpose of the meeting.

Member Comments (Items Not on the Agenda)

Carl Randazzo questioned Director Dotson's participation as a panelist, since she no longer represents the Third Board. Chair Hopkins asked her to stay as a panelist, and would reassess if a vote was taken.

Chris Powers commented on the difference between bonds and bond funds.

Department Head Update

Steve Hormuth, Interim Financial Services Director, commented on 2022 Business Planning and reviewed upcoming meetings.

Review Preliminary Financial Statements dated May 31, 2021

The committee reviewed the financial statements dated March 31, 2021. Questions were addressed.

Investment Policy Review

Chair Hopkins, presented the investment Policy. Discussion ensued. No action was taken.

Reserve Status and Budgeting Process

Chair Hopkins, presented a GRF Reserve Plan and recommended that the 2022 Reserve Contribution be set at \$15.00 Per Manor Per Month (PMPM) and that the transfer fee be set at \$7,500 per eligible manor. Discussion ensued.

A motion was made, seconded, and carried without objection to recommend that the GRF Board approve a contracted Reserve Study.

Banking Update

Steve Hormuth provided an update on banking options available to GRF. Ongoing updates will be provided to Treasurers, as they become available from banks. No action was taken

2020 Operating Surplus

Steve Hormuth provided the 2020 operating surplus figure of \$1,411,617. A motion was made, seconded, and carried without objection to recommend that operating surplus of \$1,411,617 be transferred to the Contingency Fund.

Proposed 2022 Locker, Golf Driving Range, Caterer and Storage Area Fees

Brian Gruner, Director of Recreation Services, presented a staff report concerning proposed 2022 Locker, Golf Driving Range, Caterer and Storage Areas Fees. A motion was made, seconded, and carried without objection to recommend that the fees for Lockers to \$25, quarter bucket of balls to \$2, small bucket of balls to \$4, large bucket of balls to \$6, catering plate fee to \$2, and implementing storage fees for storage areas ranging from \$25 to \$100 per year, based on size.

Future Agenda Items

SageView biannual Presentation of Portfolio (August)
EV Project Financial Impact

Committee Member Comments

None.

Date of Next Meeting

Wednesday, August 25, 2021 at 1:30 p.m.

Recess to Closed Session

The meeting recessed to closed session at 4:11 p.m.

DRAFT

James Hopkins, Chair

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OPEN MEETING

REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION COMMUNITY ACTIVITIES COMMITTEE

Thursday, June 10, 2021 – 1:30 p.m.
Virtual Zoom Webinar

MEMBERS PRESENT: Jon Pearlstone, Chair, Bunny Carpenter, Yvonne Horton, Andre Torng, Elsie Addington, Debbie Dotson, Dennis Boudreau, Juanita Skillman

MEMBERS ABSENT: Ryna Rothberg, Reza Karimi

OTHERS PRESENT: Dick Rader

STAFF PRESENT: Brian Gruner, Jennifer Murphy, Jackie Kupfert

Call to Order

Chair Pearlstone called the meeting to order at 1:32 p.m.

Acknowledgement of Media

There was no press present.

Approval of Agenda

A motion was made to change item #10 to July 3 and 4 Clubhouse 2 Resident Coordinated Concert replacing Proposed Recreation Reopening Plan which will be presented during the Department Head Update and remove item #16 Long Range Plans for Outdoor Fitness Equipment.

Motion passed unanimously.

Approval of Committee Report for May 13, 2021

A motion was made, and by majority consensus, the report was approved.

Chair's Remarks

Chair Pearlstone stated today will be a review of the culmination of several months of planning and discussion to provide a starting point with regards to the budget analysis. This discussion will give a clear direction of where things will go and what objectives we are trying to accomplish. Chair Pearlstone thanked staff for assistance with this project.

Report of the Recreation and Special Events Director

Mr. Gruner stated the boiler at Pool 1 has not been delivered and staff will provide a concrete timeline of installation and reopening of Pool 1 once the boiler is received. The Golf Greens Committee discussed the following: the skins games tee times which have been booked successfully with the online tee time reservation system; staff recommendation of guests allowed after 10 a.m. weekdays and after noon on weekends which was approved; cart sharing to minimize damage on course; creation of orientation video for new golfers; alternative event start times for events such as member/guest tournaments. The Equestrian Center arena project contract is finalized and the project should commence within the next few weeks. The Garden Center 1 office building has been removed and staff is reworking the area to allow for gatherings. The July 4 golf cart parade will begin at 9 a.m. starting at Clubhouse 1 and will include a decorated float paid for by sponsorship.

Mr. Gruner presented the Village Reopening Plan.

Mr. Gruner stated the Recreation Department is striving to recruit more staff with the assistance of Human Resources as the staffing level is at about 65%. Chair Pearlstone inquired as to what amenities are not open. Mr. Gruner stated all facilities except Clubhouse 6 and the Performing Arts Center should be operational by July 6 with limitations on operating hours. More information will be provided to the community when available.

Advisor Skillman inquired as to full staff of lifeguards and as to the skins games tee times being reserved. Mr. Gruner stated there is a full staff of lifeguards and tee times are not reserved for the skins games, but those tee times are being successfully booked via the online reservation system. Advisor Skillman stated the Library will reopen on June 15 with regular hours of 10 a.m. to 4 p.m. Monday through Friday and 10 a.m. to 1 p.m. on Saturdays; fines will begin again for late returns; newspapers and magazines will return inside for check out; reading and puzzle rooms will be open; iPads will be available for use; outside patio library will not be available as all items will be moved inside; the History Center is open 10 a.m. to noon Monday through Friday. Chair Pearlstone directed staff to include the Library update in the next eblast to the community.

Director Torng inquired as to mask wearing, social distancing and sanitization. Mr. Gruner stated the guidelines will be reported once the state announces the requirements. Director Torng inquired as to the 65% staff level and if residents are allowed to apply for open positions. Mr. Gruner stated residents have been informed of the openings, but most available positions require heavy lifting and are physically demanding. Director Torng inquired as to restrictions of outside club members attending club events. Mr. Gruner stated there will be no guest restrictions for club events if allowed per the pending state announcement.

Dick Rader inquired as to cancellations due to inadequate staff. Mr. Gruner stated we are to reopen in a manner that allows for proper staff being available.

Chair Pearlstone stated the committee needs to discuss the July 3 and 4 resident coordinated concert as Mr. Boggio needs to leave the meeting soon. He recommended to skip to item #10 at this time and return to committee questions for Mr. Gruner.

Director Carpenter stated some clubs are continuing Kourts for reservations on a limited basis and stated Mr. Gruner is working with those clubs closely to enhance the sport and provide fair times of play. Director Horton inquired as to opening the tennis clubhouse. Mr. Gruner stated this may be open June 15, but will need to meet with the club to organize the interior. She inquired as to a tennis staff member being onsite. Mr. Gruner stated a staff person will return.

Staff was directed to place the employee discussion on a future CAC meeting per Chair Pearlstone.

Ms. Kupfert will send the Proposed Recreation Reopening Plan presentation to the committee.

Member Comments (Items Not on the Agenda)

None.

CONSENT

A motion was made to approve the consent calendar.

Director Tornig inquired as to summary of operations report in regards to Year to Date Actuals showing a negative amount. Mr. Gruner stated refunds were issued to residents.

Motion passed unanimously.

REPORTS

July 3 and 4 Clubhouse 2 Resident Coordinated Concert - Chair Pearlstone stated Mr. Boggio from the Deluxe Night Club would like to host a concert on July 3 and 4 at Clubhouse 2. Mr. Gruner stated he was approached by resident Mr. Boggio requesting to host a multi-band concert on July 3 and 4. The inquiry included provision of a portable stage and barricades however staff will not be onsite. Mr. Boggio stated capacity of Clubhouse 2 grass area and patio will be adhered which would limit number of attendees and the event will be free with a required ticket. The driveway would be barricaded to ensure safety. The club is managing the event costs.

Discussion ensued.

Chair Pearlstone stated staff should only provide what is provided for other club events; barricades may make event safer. Director Carpenter stated several issues have been discussed and expectations have been established. She stated committee may approve event based upon club bringing in security and following limitations.

Staff was directed to allow the event as long as clean up, parking and security plans are presented fully.

Shared Fee/Financial Analysis Update – Chair Pearlstone presented the budget analysis. Mr. Gruner presented the revenue/expenses budget analysis and 3% fee increase chart.

Director Carpenter inquired as to the intent to use both the greenbook and newly presented formulas regarding the shared cost percentage. Chair Pearlstone stated the intention was not to override the shared cost, but to allow for minimal increase for the residents. Chair Pearlstone stated they would be integrated together as 3% is the maximum only and a lesser percent could be accepted. He recommends no increase for next year. Director Carpenter stated policies must be addressed as they are all different.

Director Carpenter stated some fees will need to be researched separately.

Staff was directed to present the proposed guest fees for the riding program to the Equestrian Ad Hoc Committee for review.

Staff was directed to submit the fee increases from the May CAC meeting and the storage fees to the Finance Committee in June.

Staff was directed to redesign the financial analysis and present at the July CAC meeting.

Recreation Department Standardized Annual Fee Increases – This item was not presented and is to be put on the June agenda.

Special Accommodation for Reciprocal & Charitable Club Events - Mr. Gruner stated the staff recommendation to approve the Laguna Woods Village Men's 18-Hole Golf Club special accommodation request for 2021 to reduce or waive guest fees when hosting the reciprocal and/or charitable club events listed below which market the community to non-residents and/or fundraise for the Foundation of Laguna Woods Village.

Motion was made to approve special accommodation of guests to pay the resident rate for tee time during the 18-Hole Men's Golf Club member/guest tournament in 2021.

Discussion ensued.

Motion passed unanimously.

Chair Pearlstone stated the committee approved the guest fee reduction of only one member/guest tournament with a minimal impact under \$3,000. He stated the Men's Golf Club may present other tournament guest fee requests if decided to host in 2021 or they may bundle them to be presented at future CAC meetings.

ITEMS FOR DISCUSSION AND CONSIDERATION

None

ITEMS FOR FUTURE AGENDAS

Laguna Woods Village Pre-reserved Golf Tee Times - Staff was directed to keep this item under Items for Future Agendas.

Long Range Plans for Outdoor Activities – Staff was directed to remove this item from future agendas.

Garden Center 2 Access Gate – Staff was directed to remove this item from future agendas.

Saddleback Emeritus Institute Contract Update – Staff was directed to keep this under Future Agendas.

Locker Fees - Mr. Gruner presented the facility storage report. Chair Pearlstone stated these would be annual fees, not monthly.

A motion was made to accept the proposed locker fees as presented.

Discussion ensued.

Motion passed unanimously.

Club Insurance – Staff was directed to keep this item under Future Agendas.

CONCLUDING BUSINESS

Committee Member Comments

Chair Pearlstone stated the presentation of fees will be clarified at the next CAC meeting. Advisor Boudreau thanked the committee for the support of the special accommodation for reduced golf fees and any additional costs incurred with the tournament will be covered by club.

Director Dotson appreciated what was accomplished today and looks forward to receiving more information so the committee may make an informed decision that works best for our residents.

Date of Next Meeting

The next regular meeting of the GRF Community Activities Committee will be held at 1:30 p.m. via the Zoom Webinar platform on Thursday, July 8, 2021.

Adjournment

There being no further business, the Chair adjourned the meeting at 4:41 p.m.

Jon Pearlstone

Jon Pearlstone, Chair



OPEN MEETING

**REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
LANDSCAPE COMMITTEE**

**Wednesday, June 9, 2021 – 1:30 P.M.
VIRTUAL MEETING
Laguna Woods Village Community Center
24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Chair - Yvonne Horton, Maggie Blackwell, Lynn Jarrett, Reza Karimi, Manuel Armendariz

COMMITTEE MEMBERS ABSENT: Andre Torng

OTHERS PRESENT:

ADVISORS PRESENT: None

STAFF PRESENT: Kurt Wiemann, Eve Morton

1. Call to Order

Chair Horton called the meeting to order at 1:30 p.m.

2. Acknowledgement of Media

No press was present.

3. Approval of the Agenda

Director Armendariz made a motion to approve the agenda. The committee was in unanimous support.

4. Approval of Meeting Report of March 10, 2021

Director Jarrett made a motion to approve the Meeting Report. The committee was in unanimous support.

5. Committee Chair Remarks

Chair Horton stated that the annuals at the gates look really nice. The sales in the Village are up 14% so that is good news.

6. Department Head Update

Mr. Wiemann shared some slides regarding recent updates to landscape on GRF property.

Mr. Wiemann thanked the committee for their compliments regarding the landscaping at the gates.

Mr. Wiemann presented a PowerPoint to the committee to show them some GRF improvements including new irrigation systems at the Village nursery. There are 87 varieties of plants in the nursery. Most everything used in the Village is grown in our Nursery. Four staff members work there full-time. A new shade structure and electricity were put in at the Nursery. Some new mowers were purchased. Also, all new edgers were purchased since the existing were very old.

He spoke to committee about that the mower shop needs new lifts. He will bring costs for the new lifts to the next meeting.

Consent:

None.

Reports

7. Update on the Creek

Mr. Wiemann reported that we have finally passed all the mitigation requirements at the creek. Now, moving forward, we don't have to pay a biologist when working in the mitigation area.

Maintaining the creek means leaving native plants alone while maintaining areas we are allowed to maintain.

We will be removing any non-native wildlife, along with a biologist.

We are not allowed to alter the streambed so cannot touch stagnant water. He will ask California Department of Fish and Wildlife (CDFW) about altering the streambed.

Director Armendariz receives many emails from residents about the bridge at the creek.

He said some cattails are as tall as the trees. Why should installing that bridge cause all these new rules about what can be done at creek? Residents ask why is it that we can only do some of the work if we purchase credits.

Mr. Wiemann responded that the creek area was always under the jurisdiction of all these agencies but when we applied to build the bridge, it alerted all those agencies to our creek.

We cannot "remove" cattails, only trim them. That is part of not disturbing the bottom of the streambed. Biologist did go in a week before trimming and told us what areas had wildlife in them so they couldn't be touched.

In August, we can clear out more cattails because nesting season will be over.

Director Armanedariz suggested posting a statement to Members who live in that area about what we can and cannot do at the creek and why. Mr. Wiemann said there was a full-page article in the "Breeze" about the Creek. Director Armendariz said it should be run again with information regarding the credits.

Director Armanedariz asked if you bought credits, could you remove cattails? Mr. Wiemann said we were looking at purchasing credits just for the 1/3 acre of the mitigation area and the cost was in the millions of dollars just for that area. Buying credits for the entire creek would not be feasible.

Director Blackwell stated that any information about the creek should be available on the website.

Items for Discussion and Consideration

8. Member Comments (Items Not on the Agenda)

Several Member made comments which were answered by the committee.

9. Response to Member Comments

None.

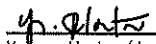
Concluding Business:

10. Committee Member Comments

None.

11. Date of Next Meeting – Wednesday, September 8 at 1:30 p.m.

12. Adjournment at 2:23 p.m.



Yvonne Horton (Jun 21, 2021 10:16 PDT)

Yvonne Horton, Chair

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**REPORT OF REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
MOBILITY AND VEHICLES COMMITTEE**

**Wednesday, June 2, 2021 – 2:30 p.m.
Laguna Woods Village Community Center Board Room
24351 El Toro Road, Laguna Woods, CA 92637**

MEMBERS PRESENT: Chair Tibbetts, Egon Garthoffner, Margaret Bennett,
Joan Milliman, Reza Karimi, Elsie Addington, Reza
Bastani

ADVISORS:

MEMBERS ABSENT:

OTHERS PRESENT: Bunny Carpenter, Judith Troutman, Carl Randazzo,
Juanita Skillman

STAFF PRESENT: Chris Laugenour, Francisco Perez, Kelli Newton, Liz
Cortez, Siobhan Foster

1. Call to Order

Chair Tibbetts called the meeting to order at 2:39 p.m.

2. Acknowledgment of Media

No media was present.

3. Approval of the Agenda

Agenda was approved by acclamation.

4. Approval of Meeting Report for

The regular meeting report of April 7, 2021 was approved by acclamation.

5. Chair's Remarks

None

6. Member Comments (Items Not on the Agenda)

No member comments.

7. Response to Member Comments

None

Reports

8. Director's Report

Staff provided the committee with an update on Transportation ridership. Fixed Route ridership grew steadily specifically over the last two months. Buses are being used more and with the Wellness Route being used most. Journey ridership has increased mainly due to doctor appointments. BOOST ridership is still low because hours continue to be limited. Staff is currently working with Lyft to expand the hours to accommodate the opening of the Village end of June and July.

Staff also provided a map of Laguna Woods Transportation boundaries.

Staff is following guidance from County/State mandates for mask requirements in public Transportation as it relates to COVID-19 restrictions.

Items for Discussion and Consideration

9. Unit Inventory Discussion

Staff provided the committee with an overview of the vehicle and equipment inventory, recommended replacement frequency, vehicle utilization, replacement over maintenance costs, and the current fleet management system. A detailed report of the vehicle inventory and data costs by vehicle type were also provided. In addition, the California Air Resources Board Truck and Bus Regulation along with the current list of diesel vehicles was provided to the committee. Committee members discussed issues related to improving vehicle utilization throughout the Village, reviewing adequate bus size for the Transportation program and the importance of a strategic vehicle replacement plan given the low mileage and use of many of the vehicles.

10.

Staff provided to the committee with a brief overview of the 2022 proposed Capital Improvement Plan for vehicle purchases. Staff also provided a list of the anticipated 2022 proposed vehicles to be replaced based on mileage, age, and repair cost. Discussion surrounding the cost of certain vehicles, and staff will be providing more detail on passenger car expenses and Security vehicles requirements.

Items for Future Agendas:

11. Alternative Fuel Vehicles (Fall 2021)

12. DOJ 5310 Grant (Fall 2021)

Concluding Business:

12. Committee Member Comments

None

13. Date of Next Meeting – Wednesday, August 4, 2021

14. Adjournment

The meeting was adjourned at 4:24 p.m.

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Don Tibbitts
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REPORT OF THE REGULAR MEETING OF THE
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
SECURITY AND COMMUNITY ACCESS COMMITTEE

The Regular Meeting of the Security and Community Access Committee was held on Monday, June 28, 2021 at 1:30 p.m. 24351 El Toro Road, Laguna Woods, California.

MEMBERS PRESENT: Don Tibbetts (Chair), Maggie Blackwell, Cush Bhada, Craig Wayne

MEMBERS ABSENT: Donna Rane-Szostak, Margaret Bennett, Reza Bastani, Manuel Armendariz, Andre Torng,

OTHERS PRESENT: Mike Epstein, Frank Tybor, Juanita Skillman

STAFF PRESENT: Tom Siviglia, Jayanna Hendley, and Vanessa Ayala

CALL TO ORDER

Don Tibbetts, Chair, called the meeting to order at 1:31 p.m.

ACKNOWLEDGEMENT OF PRESS

The Media was not present.

APPROVAL OF AGENDA

By way of consensus, the Committee approved the agenda as presented.

APPROVAL OF MEETING REPORT

By way of consensus, the Committee approved the April 26, 2021 meeting report.

CHAIRMAN'S REMARKS

Chair Tibbetts had no comments.

MEMBER COMMENTS ON NON-AGENDA ITEMS

No member comments were received

RESPONSE TO MEMBER COMMENTS ON NON-AGENDA ITEMS

None

REPORTS

Disaster Preparedness Task Force Report Security Operations Manager, Tom Siviglia, gave reports on behalf of Chief Carlos Rojas, Security Director. Mr. Siviglia reported that the Fire Avert Device program has been approved and that Security will be moving forward with selecting volunteers to test the program. Siviglia stated that the Disaster Preparedness Task Force is working toward updating their Good Neighbor Captain training material. Siviglia also announced that the American Red Cross will be hosting another virtual training, this time covering the topics of Earthquake and Flood Preparedness, on August 10th at 10:00 AM. Members made comments and asked questions.

RV Update Tom Siviglia reported that we currently have 322 occupied spaces in Lot A, and 54 occupied spaces in Lot B. Members made comments and asked questions.

Noteworthy Incidents Tom Siviglia reported that we have recently given a commendation to three Security staff members for their assistance in recovering three stolen bicycles. Siviglia also mentioned that two of our staff members recently apprehended an illegal caregiver who was under the influence of narcotics and assisted in the subject's arrest by the Orange County Sheriff's Department. Furthermore, Siviglia mentioned that a vehicle has recently been reported stolen out of the Phase Two area, and it has not yet been recovered. Tom Siviglia also states that Security has recently hired a Gate Ambassador Scheduler who is doing a wonderful job of ensuring that our gates are well managed and staffed properly.

Security Statistics Tom Siviglia reported details and insights on these statistics. Members made comments and asked questions.

ITEMS FOR DISCUSSION AND CONSIDERATION

Bicycle Registration Program Staff Report Jayanna Hendley, Security Administrative Coordinator, reported that Security will implement a voluntary Bicycle Registration Program for residents. Hendley stated that this program will be implemented at no cost to GRF. Hendley also noted that this staff report served as an advisory notification to the committee.

ITEMS FOR FUTURE AGENDAS

None

CONCLUDING BUSINESS

DATE OF THE NEXT MEETING

The next meeting is scheduled for Monday, August 30, 2021, at 1:30 p.m. in a hybrid model meeting on Zoom and in the Board Room in the Laguna Woods Village Community Center.

ADJOURNMENT

There being no further business to come before the Committee, Chair Tibbetts adjourned the meeting at 2:08 p.m.

Don Tibbetts

[Don Tibbetts \(Jun 28, 2021 16:11 PDT\)](#)

Don Tibbetts, Chair Jun 28, 2021

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REPORT OF THE LAGUNA WOODS VILLAGE
TRAFFIC HEARINGS COMMITTEE

June 16, 2021

The Regular Meeting of the Laguna Woods Village Traffic Hearings Committee was held on Wednesday June 16, 2021 at 9:00 A.M., Virtual

MEMBERS PRESENT: Chair: Yvonne Horton, Neda Ardani, Elsie Addington, Inesa Nord-Leth, Cush Bhada

MEMBERS ABSENT: John Frankel, Debbie Dotson, and John Carter

STAFF PRESENT: Jayanna Hendley, Vanessa Ayala, Eulalio Diaz

Call to Order

Yvonne Horton, Chair, called the meeting to order at 9:13 A.M.

Approval of Agenda

Chair Horton made a motion to approve agenda as presented.
By unanimous consent, the motion passed.

Approval of Meeting Reports

Chair Horton made a motion to approve the meeting report from May 19, 2021.
By unanimous consent, the motion passed.

Traffic Hearings

- a. 9:00 a.m. Traffic Violation # 2107417 (Failure to Obey Stop Sign) – Guilty, \$50 Fine
- b. 9:15 a.m. Traffic Violation # 2105364 (No Parking Zone/Fire Hydrant) -Guilty, No Fine
- c. 9:30 a.m. Traffic Violation # 2105362 (Parked on Sidewalk or Grass) – Guilty, \$25 Fine

Traffic Consent Calendar

Chair Horton made a motion to approve the consent calendar.
By unanimous consent, the motion passed.

Date of Next Meeting

The next meeting is scheduled for Wednesday July 21, 2021, at 9:00 A.M., via virtual meeting.

Adjournment

With no further business before the Committee, the meeting was adjourned at 9:44 A.M.


Yvonne Horton (Jun 24, 2021 17:34 PDT)

Jun 24, 2021

Yvonne Horton, Chair

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